

**Board Chair: Tammy Brown & Mark Glendenning**  
**Minute Scribe: Jessie Quinn**  
**Meeting Attendance: See Page 2**

A proud partner of the  **American Job Center** network

The Western Wisconsin Workforce Development Board, Inc. is an Equal Opportunity Employer/Program. If you have a disability and need access to this information in an alternative format or translated to another language please contact Melisa Myers by phone (608-789-5499), email (myersm@westernwdb.org), or dial 711 for the Wisconsin Relay service.

**I. CONSENT ITEMS**

**A. Call to Order**

Ms. Brown called the meeting to order at 3:00 p.m. A quorum was present as indicated by roll call.

**B. Announcements and Introductions**

Introductions were made. Ms. Myers said four board position openings remain.

**II. DISCUSSION - Employer Outreach**

Ms. Myers informed the board Mr. Achenbach created a survey for local employers and sent it out. Ms. Myers showed the board the survey. The survey aims to gauge how well employers know of the WDB and its services. The goal is to get the WDB's name out and make employer connections. After gathering information, the WDB will be in monthly conversation with local businesses to find out if they're hiring, would they hire participants from our programs. The goal is to eventually package a partnership to local businesses.

**III. ORDER OF BUSINESS**

**A. Western Wisconsin WDB Chair Elect Nomination**

Ms. Brown asked for nominations for the position of chair elect. Ms. Brown nominated Ms. Luedtke.

Ms. Brown asked a second time for nominations. Ms. Filter nominated Ms. Wagner.

Ms. Brown asked a third time for nominations. She then announced the slate has been decided and will be nominated at the October 24th annual meeting.

**B. Meeting Minutes**

Motion made (Schams/Langrehr) to approve the June 27, 2022 meeting minutes.  
Motion approved unanimously.

**C. Financials**

Ms. Quinn presented the financials as of July 31, 2022.

Motion made (Gelatt/Martin) to approve the financials as of July 31, 2022.  
Motion approved unanimously.

**D. Program Reports/Updates**

WIOA Adult & Dislocated Worker: Ms. Scarborough presented the month end spreadsheet. She said WCI is currently meeting or exceeding all goals.

WIOA Youth: Ms. Burkhardt said the program currently has 11 active participants and four in follow up. She is also processing four applications and has three referrals. She said right now referrals are coming from schools, other organizations, and from Ms. Altimus's outreach activities.

Department of Corrections: Ms. Myers announced Mr. Simmons resigned as the Windows to Work coach. The new hire will begin October 3.

WAI: Ms. Alderman reported there have been 263 applicants and the WDB has spent more than \$100,000 on support services.

Business Services: Ms. Myers explained the state's WDA is deciding how to handle TDCon. The option is to have Kevin take the lead and have the conference in La Crosse, or bring back an employee to organize the conference.

Mr. Ruetten said the Coulee Region Job Fair 22 is coming up on September 22.

E. Staff Updates

Ms. Masse will begin at Jackson Correctional Institute on September 26.

F. WIOA Local Plan

The upcoming local plan does not have to be redone and boards can self attestation.

**IV. CONCLUSION**

A. Unfinished Business

None.

B. New Business

None.

**V. ADJOURN**

Meeting adjourned at 4:41 p.m.

Respectfully recorded,  
Jessie Foss, recorder



Respectfully submitted,  
Tammy Brown & Mark Glendenning

Present

Steve Blodgett  
Dave Bonifas  
Tammy Brown  
Clara Gelatt  
Mark Glendenning  
Amy Grotzke  
Elizabeth Filter  
Amanda Langrehr  
Jennifer Luedtke  
Angie Martin  
Vicki Proudlock  
Pat Rodriguez  
Dave Schams  
Heather Trimborn  
Tonya Wagner

Not Present

Sam Bachmeier  
Bill Brockmiller  
Doug Potapenko  
Jodi Roesler  
Carol Roth

Others Present

Ashley Alderman  
Hannah Altimus  
Michelle Burkhardt  
Melisa Myers  
Jessie Quinn  
Kevin Ruetten



