

Examples of the 14 Youth Program Elements of E3 Works

<p>1. Tutoring, study skills training, instruction, and dropout prevention and dropout recovery services</p>	<ul style="list-style-type: none"> • Academic support such as tutoring • Assisting with overcoming learning obstacles • Providing tools and resources to develop learning strategies • Literacy development • After-school opportunities • Individualized instruction
<p>2) Alternative secondary school services or high school dropout recovery services</p>	<ul style="list-style-type: none"> • Basic education skills training • Individualized academic instruction • English language learning • Preparation for high school equivalency attainment (for high school dropouts only) • Educating youth about alternative secondary school programs within the school district and helping them through the process of connecting to an appropriate program
<p>3) Paid and unpaid work experience</p>	<ul style="list-style-type: none"> • Employment opportunities • Pre-apprenticeship programs • Internships • Job shadowing • On-the-job training (OJT) opportunities
<p>4) Occupational skills training</p>	<ul style="list-style-type: none"> • Industry-recognized certificate or certification • Certificate of Completion of a Registered Apprenticeship • License recognized by the state or federal government • Associate or bachelor's degree
<p>5) Education offered concurrently with workforce preparation and training</p>	<ul style="list-style-type: none"> • Workforce preparation activities, basic academic skills education, and hands-on occupational skills training are taught within the same time frame and connected to a specific occupation, occupational cluster, or career pathway
<p>6) Leadership development opportunities</p>	<ul style="list-style-type: none"> • Exposure to postsecondary educational possibilities • Community and service-learning projects • Peer-centered activities, including peer mentoring and tutoring • Organizational and teamwork training, including team leadership training • Training in decision-making, including determining priorities and problem solving • Citizenship training, including life skills training such as parenting and work behavior training
<p>7) Supportive services</p>	<ul style="list-style-type: none"> • Referrals to community programs/services and to state and federal public assistance programs • Transportation assistance • Childcare and dependent care assistance • Housing assistance • Needs-related payments • Assistance with educational testing • Reasonable accommodations for youth with disabilities • Uniforms, work attire, and work-related equipment/tools • Books, fees, school supplies for postsecondary education • Payments/fees for employment and training-related applications, tests, certifications, and licenses

8) Adult mentoring	<ul style="list-style-type: none"> • Formal relationship between a youth participant and an adult mentor that includes structured activities where the mentor offers guidance, support, and encouragement to help develop the youth's competence and character
9) Comprehensive guidance and counseling	<ul style="list-style-type: none"> • Drug and alcohol abuse counseling • Mental health counseling
10) Financial literacy education	<ul style="list-style-type: none"> • Helping participants create budgets and open checking and savings accounts • Helping participants learn how to effectively manage spending, credit, and debt, including student loans and consumer credit • Teaching participants the significance of credit reports and scores, their rights regarding credit and financial information, how to assure accuracy of a credit report and correct inaccuracies, and how to improve or maintain good credit • Helping participants understand, evaluate, and compare financial products, services, and opportunities • Educating participants about identity theft, ways they can protect themselves from identity theft and resolve cases of it, and their rights and protections related to personal and financial data • Benefits planning and work incentives benefits counseling for youth with disabilities
11) Entrepreneurial skills training	<ul style="list-style-type: none"> • Creatively seek out and identify business opportunities • Develop budgets and forecast resource needs • Understand various options for acquiring capital and the trade-offs associated with each option • Communicate effectively and market oneself and one's ideas
12) Career awareness, career exploration, and career counseling	<ul style="list-style-type: none"> • Providing labor market information (LMI) and employment information about in-demand industry sectors or occupations in the local area • Providing access to skill, ability, and/or interest inventories • Providing information about résumé preparation and/or assisting youth with résumé preparation • Assisting with interview skills • Discussing opportunities for work experience • Discussing the long-term benefits of postsecondary education, such as increased earning power and career mobility
13) Postsecondary preparation and transition activities	<ul style="list-style-type: none"> • Explore postsecondary education options including technical training schools, technical colleges, 4-year colleges and universities, and registered apprenticeship • Prepare for SAT/ACT testing • Connect to postsecondary education programs • Navigate admissions processes • Search and apply for scholarships and grants • Accurately complete the proper financial aid applications
14) Follow-up services	<ul style="list-style-type: none"> • Supportive services • Adult mentoring • Financial literacy education • career awareness, exploration, and counseling services • Postsecondary education preparation and transition activities • Contact with the participant's employer, including assistance in addressing work-related problems that arise

See WIOA Title 1-A & 1-B Policy & Procedural Manual, [10.5.3 Descriptions of the 14 Youth Program Elements](#), for more information.