

### **Mission ...**

Western Wisconsin WDB is a collaborative, interactive and coordinated network of training resources and support services that is providing and retaining a well-skilled labor force for employers in western Wisconsin.

### **Vision ...**

To provide a comprehensive and integrated and customer-driven and results-oriented system for workforce development that responds to the needs of the employers, job seekers, incumbent workers and youth.

Western Wisconsin

**W**orkforce  
**D**evelopment  
**B**oard, Inc.

## **Western Wisconsin WDB Executive Committee**

**Friday, April 21, 2023**  
**1 to 2 p.m.**

## **Western Wisconsin Workforce Development Center**

### **Upcoming Meetings**

Monday, May 1, 2023  
Tuesday, June 13, 2023

## **Committee Members**

**Tammy Brown, Co-Chair**  
*Vice President Human Capital*  
Optum Serve

**Mark Glendenning, Co-Chair**  
*President & CEO*  
Inland

**Jennifer Luedtke**  
*Human Resources Manager*  
Town N' Country Title

**Pat Rodriguez, Chair Elect & Treasurer/Secretary**  
*Assistant Director of Agents*  
North Central Regional Council of Carpenters

**Tonya Wagner, Chair Elect**  
*Academic Affairs and Institutional Effectiveness*  
Viterbo University

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**Western Wisconsin WDB Executive Committee Agenda**  
**Meeting Agenda**  
**Friday, April 21, 2023**  
**1 to 2 p.m.**




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<b>Agenda Item</b>	<b>Action</b>	<b>Page(s)</b>
<b>I. CONSENT ITEMS</b>		
A. Call to Order		
B. Announcements and Introductions		
<b>II. ORDER OF BUSINESS</b>		
A. Meeting Minutes — March 6, 2023	x	1 - 2
B. Technical Review Committee Recommendations		
<b>III. CLOSED SESSION</b>		
Pursuant to Wisconsin Statue §19.85(1)(c), the Western Wisconsin Workforce Development Board shall enter into a closed session to consider personnel matters, including compensation and performance. Motion needed to enter into closed session and a roll call for presence during closed session.		
<b>IV. OPEN SESSION</b>		
Motion needed to enter into open session and a roll call for presence in open session.		
<b>V. CONCLUSION</b>		
A. Unfinished Business		
B. New Business		
<b>VI. ADJOURN</b>		

**Board Chair: Tammy Brown & Mark Glendenning**  
**Minute Scribe: Jessie Quinn**  
**Meeting Attendance: See Page 2**

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**I. CONSENT ITEMS**

- A. Call to Order  
Ms. Brown called the meeting to order at 2:09 p.m. A quorum was present as indicated by roll call.
  
- B. Announcements and Introductions  
None.

**II. ORDER OF BUSINESS**

- A. Motion made (Roesler/Glendenning) to approve the December 19, 2022 meeting minutes.  
Motion approved unanimously.
  
- B. RFP Approval  
A few edits were made to the WIOA Adult and Dislocated Worker, Business Services Coordinator, and One-Stop Operator Requests for Proposals.

RFPs will be posted on the Western Wisconsin WDB’s web site on Friday, March 10, 2023.

Motion made (Rodrigeuz/Roesler) to approve the Request for Proposals with the edits.  
Motion approved unanimously.

- C. Team Member Alignment and Resourcing  
A discussion was held on how Ms. Quinn and Ms. Scarborough can best align the Western Wisconsin WDB’s team’s resources. Suggestions and recommendations included: Ms. Scarborough will now coordinate and attend operations committee meetings while Ms. Quinn will coordinate and attend stragey committee meetings. Ms. Quinn and Ms. Scarborough should have bi-weekly touch bases with individuals they supervise and should leave time after Monday team meetings for the team to connect with them.

**III. CLOSED SESSION**

The committee did not move into closed session.

**IV. CONCLUSION**


- A. Unfinished Business  
None.
  
- B. New Business  
None.

**V. ADJOURN**

Meeting adjourned at 3:28 p.m.

Respectfully recorded,  
Jessie Quinn, recorder

Respectfully submitted,  
Tammy Brown



Present

Tammy Brown  
Mark Glendenning  
Jennifer Luedtke  
Jodi Roesler  
Pat Rodriguez  
Tonya Wagner

Not Present

Others Present

Jessie Quinn  
Amy Scarborough