

**Board Chair: Mark Glendenning**  
**Minute Scribe: Jessie Foss**  
**Meeting Attendance: See Page 2**

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**I. CONSENT ITEMS**

- A. Call to Order  
Mr. Glendenning called the meeting to order at 2:03 p.m. A quorum was present as indicated by roll call.
- B. Announcements and Introductions  
None.

**II. ORDER OF BUSINESS**

- A. Meeting Minutes — June 28, 2018  
Motion made (Trimborn/Grotzke) to approve the June 28, 2018 meeting minutes. Motion approved unanimously.
- B. Financials  
Motion made (Erickson/Abbott) to approve financials through August 31, 2018. Motion approved unanimously.
- C. Program Provider Reports  
Motion made (Subach/Erickson) to approve the program provider reports. Motion approved unanimously.
- D. Committee Reports  
Motion made (Subach/Schams) to approve the committee reports. Motion approved unanimously.
- E. PY 18 Budget  
Ms. Mitchell presented the PY 18 Budget. The budget is balanced as of the start of the fiscal year, but will need to be adjusted throughout the year. The budget was previously approved by the LEOs.  
Motion made (Eide/Erickson) to approve the PY 18 Budget. Motion approved unanimously.
- F. DWD Monitoring Update  
Ms. Mitchell informed board members the WDB has responded to the DWD monitoring report. The WDB will be updating policies, increasing subcontractor monitoring, and training those providing WIOA services. As a result of the monitoring, Mr. Ransom has been elected the new Chief Local Elected Official. Mr. Glendenning questioned why there seems to be an increased scrutiny in monitoring. Ms. Elmer said due to new state staff there was a revision to the monitoring process that has included monitoring civil rights compliance more closely. Ms. Elmer does not look at the process as negative, just a heightened monitoring process.
- G. Financial Services Contract Update  
Ms. Mitchell reminded board members the WDB's contract with JRM CPAs to provide fiscal services ended October 1, 2018. The WDB did a Request for Quotes for fiscal services from October 1, 2018 through June 30, 2020. Two quotes were received, one from JRM CPAs in the amount of \$12,000 to

\$13,875 per year and from Felber Consulting for \$4,700 per year. The LEOs accepted the bid from Felber Consulting at their meeting on October 15, 2018.

Motion made (Schams/Erickson) to accept the bid from Felber Consulting for fiscal services to the WDB at \$4,700 per year from October 1, 2018 through June 30, 2020. Motion approved unanimously.

H. Strategic Plan Review

Board members and Ms. Mitchell want to keep the board's strategic plan at its forefront, so it was presented as a reminder as to what the board is working towards. Ms. Mitchell acknowledged some board members had issue with some of the plan's indicators are out of board members and board staff's control, but Ms. Mitchell believes if we are doing our jobs we can impact those indicators.

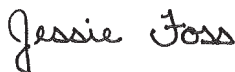
I. Chair Elect Nomination

Removed from agenda due to no current openings.

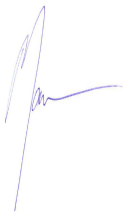
**III. ADJOURN**

Meeting adjourned at 2:19 p.m.

Respectfully recorded,  
Jessie Foss, recorder



Respectfully submitted,  
Mark Glendenning



Present

Mark Glendenning  
Tammy Brown  
Pete Eide  
Marina Abbott  
Jim Bowman  
Greg Erickson  
Amy Grotzke  
Cheryl Gullicksrud  
Ellen Parker  
Vicki Proudlock  
Patrick Rodriguez  
Dave Schams  
Jessica Subach  
Heather Trimborn

Not Present

Jodi Roesler  
Patti Balacek  
Greg Flogstad  
Becky Grapes  
Ed Johnson  
Mary Kessens  
Kathleen Olson  
Jeff Reichling

Others Present

Stephanie Elmer, DWD  
Jessie Foss, WDB  
John Kriesel, LEO  
Julie Mitchell, WDB  
Teresa Pierce, Workforce Connections  
Ray Ransom, LEO  
Jim Servais, LEO  
Chase Simmons, WDB