

Board Chair: Mark Glendenning
Minute Scribe: Jessie Foss
Meeting Attendance: See Page 3

I. CONSENT ITEMS

A. Call to Order

Mr. Glendenning called the meeting to order at 11:03 a.m. A quorum was present as indicated by roll call.

B. Announcements and Introductions

Roundtable introductions were made.

No announcements.

II. ORDER OF BUSINESS

A. Presentation and Acceptance of Consent Agenda Items

B. Acceptance of Consent Agenda Items as Presented to Amended

Motion made (Hill/Brown) to approve the consent agenda as presented. Motion carried unanimously.

D. Workforce Development

Mr. Hill announced LADCO is hosting a breakfast on November 8 focusing on the rise of artificial intelligence.

E. Sector Report

Ms. Boecker provided highlights of her activities of the past year as the Business Services Coordinator. Activities have included being in the community as much as possible and getting to know manufacturing industry. She has also been working on connecting with education entities and has become very involved in WISE plan. She highlighted the successes of October during manufacturing month – student tours, public tours, manufacturing appreciate luncheon. She stated this coming year she will begin focusing more on the IT sector.

F. Economic/Workforce Development Initiatives/Upcoming Events

1. EDA Grant Update

Ms. Mitchell informed the board funding was received for the EDA grant and the RFP soliciting an organization to do the feasibility study is being finalized.

2. Career Fair 2017

Ms. Mitchell provided a wrap up of the career fair that was held September 12. Nearly 70 employers and 231 job seekers attended. Nearly all the feedback received was positive. The only thing employers would have liked to see is more job seekers and higher quality job seekers.

G. Contract Updates

1. WIOA Adult and Dislocated Worker

Ms. Mitchell explained the state still has not received its contracts from the Department of Labor. Those are expected soon and the state will then work quickly to get those contracts to the WDB. Right now, the WDB and its service provider are living off carryover funds and should have enough carryover to make it through a couple of months.

2. DOC Windows to Work

Ms. Mitchell received a contract from the state on Saturday night and will be working on a contract with the service provider.

H. Monitorings

1. DWD PY 15 Results

Ms. Mitchell presented the DWD PY 15 monitoring report as well as the WDB's response to the report. Ms. Mitchell said the findings involved policies needing updates, a fiscal report needing refining and working with services providers on new processes. She said the WDB is seeking technical assistance from the state on some of these issues. Discussion was held on the fine detail the monitoring involved.

2. Subcontractor PY 16 Report

Item 2 was removed from the agenda. The subcontractor monitoring report will be sent to the operations committee before the full board.

I. WWDA Update

Ms. Mitchell reported that she and Ms. Boecker attending a convening session. Less than 50% of those attending were from businesses, so that fell short of the hope of the event. However, Ms. Mitchell found one speaker engaging and thought it might be worthwhile to have him speak to the board on the importance of K-12 and workforce development.

J. Board Orientation Schedule

Ms. Mitchell said she will be emailing out dates for board orientation to be held in early 2018.

K. Establishment of Cross-functional RFP Taskforce

Ms. Mitchell asked for volunteers for a taskforce that will work on rewriting service provider RFPs. Ms. Brown and Mr. Hill volunteered.

L. Nomination for Chair Elect Position

Mr. Glendenning called for nominations for the chair elect position. Ms. Balacek nominated Ms. Brown. Mr. Glendenning called for the nominations for the chair elect position. Mr. Glendenning called a third and final time for nominations for the chair elect position.

Motion made (Hill/Roesler) for the slate of the office to be closed. Motion carried unanimously.

III. CONCLUSION

A. Old Business

None.

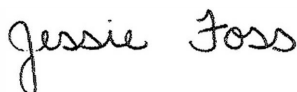
B. New Business

Discussion was held on work limitations put on those aged 16 and 17. Discussion was also held on fundraising efforts versus grant writing efforts.

IV. ADJOURN

Meeting adjourned at 12:18 p.m.

Respectfully recorded,
Jessie Foss, recorder



Respectfully submitted,
Mark Glendenning

Present

Mark Glendenning
James Hill
Jodi Roesler
Marina Abbot
Patti Balacek
Tammy Brown
Greg Erickson
Rebecca Grapes
Amy Grotzke
Mary Kessens
Kathleen Olson
Ellen Parker
Vicki Proudlock
Jessica Subach
Heather Trimborn

Not Present

Pete Eide
Judy Berg
Greg Flogstad
Ed Johnson
Michelle Nowlan
Vicki Proudlock
Pat Rodriguez
Dave Schams

Others Present

Lizz Boecker, Western Technical College
Jessie Foss, WDB
Julie Mitchell, WDB
Kelly Norsten, Workforce Connections
Teresa Pierce, Workforce Connections