

**Board Chair:** Janine Luz  
**Minute Scribe:** Julie Mitchell  
**Meeting Attendance:** page 2

**I. CONSENT ITEMS**

**A. Call to Order**

The conference call meeting was called to order by Chair Luz at 8:01 am. A quorum was present on the phone.

**B. Announcements and Introductions**

None

**II. ORDER OF BUSINESS**

**A. RFP Recommendations**

Mr. Hill gave a report from the Technical Review Committee which consisted of Jim Hill, Janine Luz, and Mark Glendenning. Mr. Hill reported that there were three respondents to the RFP for Business Services Coordinator services. The respondents were Workforce Resources, Inc.; Workforce Connections, Inc.; and Western Technical College. Mr. Hill indicated that the three members of the Technical Review Committee independently reviewed and scored each proposal based on the criteria set forth in the RFP and in full compliance with the Policy for the Technical Review of Proposals. The respondents were scored as follows:

- 1) Western Technical College – 575/600 pts
- 2) Workforce Connections, Inc. – 453/600 pts
- 3) Workforce Resources, Inc. – 441/600 pts

Mr. Hill indicated the Technical Review Committee recommended selecting the respondent with the highest scoring proposal, Western Technical College.

Motion made (Hill/Eide) to accept the recommendation of the Technical Review Committee to select the highest scoring respondent, Western Technical College, as the entity to provide Business Services Coordinator services. Motion carried unanimously, with Ms. Balacek abstaining.

**B. WIOA Plan Revisions**

Ms. Sullivan reviewed the revisions that were made to the WIOA Plan. Ms. Grotzke recommended changing the language under 2B to correct spelling of “these committees”.

Motion made (Grapes/Eide) to accept the WIOA Plan Revisions as presented with the recommended correction. Motion carried unanimously.

**C. Preliminary PY16 Budget**

Ms. Sullivan presented the preliminary budget and explained the cut in WIOA funding. Ms. Grapes inquired as to why Couleecap was not in the budget as a service provider subcontract. Ms. Sullivan explained that the amount of funding for In School Youth was cut to a degree that makes operating a stand alone In School Youth program very difficult. Ms. Jones confirmed this. Ms. Sullivan indicated that the full youth services contract would be extended to WisCorps.

Motion to approve preliminary PY16 budget with both the In School and Out of School Youth

contracts going to WisCorps. Motion carried unanimously, with Ms. Jones abstaining.

**III. CONCLUSION**

**A. Unfinished Business**

None

**B. New Business**

None

**VII. Adjourn**

The meeting adjourned at 8:19 am.

Respectfully recorded,



Julie Mitchell

Respectfully submitted,



Janine Luz, Chair

Meeting Attendance – June 29, 2016 – Special Meeting Conference Call

<b>Present</b>	<b>Not Present</b>	<b>Others Present</b>
Janine Luz, Chair Judy Berg Dan Braund Pete Eide Greg Flogstad Jim Hill Jodi Roesler Patti Balacek Marina Abbott Pat Rodriguez Mark Glendenning Jessica Subach Becky Grapes Grace Jones Kathleen Olson Dave Schams	Tammy Brown Greg Erickson	Beth Sullivan, WDB Manager Julie Mitchell, WDB Coordinator Deb Leslie, Workforce Resources Teresa Pierce, Workforce Connections