

Board Chair: Jim Hill
Minute Scribe: Julie Mitchell
Meeting Attendance: page 3

I. CONSENT ITEMS

A. Call to Order

The meeting was called to order by Chair Hill at 3:05pm. A quorum was present

B. Introductions

None

II. ORDER OF BUSINESS

A. Meeting Minutes of August 17, 2015

Motion made (Jones/Abbott) to approve August 17, 2015 meeting minutes. Motion carried unanimously.

B. Workforce Development

1. Local, Regional, State, and National Announcements

Ms. Sullivan reported that the WIOA Plan is due March 31, 2016 and that she will be gathering input from the WDB and its committees. She also mentioned the Board must be re-certified by December 31, 2015 and still have open seats.

C. Acceptance of By-Law Revisions

Ms. Sullivan explained the changes required in the by-laws for compliance under WIOA. Mr. Schams inquired as to whether or not Board members were protected by insurance for errors and omissions in budget oversight. Ms. Sullivan indicated that Board members were insured.

Motion made (Jones/Luz) to approve by-law revisions as presented. Motion carried unanimously.

D. Election of Officers – TABLED UNTIL WDB ANNUAL MEETING

E. WDB Committee Preference and Meeting Schedule

Mr. Hill explained the preference form, disclosure form, and meeting schedule and asked each member to complete the forms if they had not done so. He also explained the meeting schedule for the WDB-WCI Board to Board meetings.

F. Comprehensive Monitoring Report PY14

Ms. Mitchell distributed the report to WDB members. She presented the highlights from the report with minimal questions, indicating that fiscal monitoring by DWD had not occurred yet.

Motion made (Schams/Abbott) to approve the Comprehensive Monitoring Report PY14 with the understanding that the fiscal monitoring report will come at a later date.

G. Committee Reports

1. Youth Council – October 8, 2015

Mr. Schams reviewed activities of the last meeting based on the minutes attached to the October 19 Full Board meeting agenda. Motions carried include: (1) Approval of 11-13-14 minutes (2) Acceptance of PY14 Budget to Actuals and invoices (3) Acceptance of PY14 Final Performance Report.

Motion made (Schams/Flogstad) to accept the Youth Council report and minutes as presented. Motion carried unanimously.

2. Service Coordination Committee – September 11, 2015

Ms. Balacek presented the highlights from the most recent meeting based on the minutes attached to the October 19 Full Board meeting agenda. Motions carried include: (1) Approval of 5-1-15 minutes.

Motion made (Balacek/Jones) to accept the Service Coordination Committee report and minutes as presented. Motion carried unanimously.

3. Planning Committee – August 31, 2015

Mr. Hill presented activities of most recent meeting based on the minutes attached to the October Full Board meeting agenda. Motions carried include: (1) Approval of 5-18-15 minutes (2) Acceptance of WCI as provider for WIOA Adult and Dislocated Worker services using a contract based on standards, including a 9 month contract with 12 month extension with satisfactory performance (3) Approval of ITA applications.

Motion made (Hill/Hegenbarth) to accept the Planning Committee report and minutes as presented. Motion carried unanimously.

4. Executive Committee – September 28, 2015

Mr. Hill presented activities of most recent meeting based on the minutes attached to the October Full Board meeting agenda. Motions carried include: (1) Approval of 8-17-15 minutes (2) Acceptance of June 2015 Financial and Grant Status reports (3) Acceptance of PY14 Final Performance report (4) Selection of Wipfli for fiscal auditor (5) Approval of contract with WCI (6) Approval of contract addendum to meet officer to officer – WDB-WCI – to discuss contract progress (7) Provisionally approve PY15 budget (8) Acceptance of committee reports.

Motion made (Hill/Balacek) to accept the Executive Committee report and minutes as presented. Motion carried unanimously.

III. Conclusion

A. Unfinished Business

Mr. Hill discussed the subsequent WDB Annual Meeting, inviting all to attend and announced that he would be absent from the meeting.

B. New Business

Mr. Hill discussed EMMA and the sector work being done in the Green Bay area. He explained that we are trying to work with EMMA to expand and address workforce issues across manufacturing. He stated EMMA will dissolve to become TUMMA (The Upper Mississippi Manufacturer Alliance). Mr. Flogstad added discussion regarding the prominence of manufacturing in our area.

IV. Adjourn

Motion made (Schams/Braund) to adjourn. The meeting adjourned at 3:52 pm.

Respectfully submitted,



Julie Mitchell, Recorder
WDB Program Coordinator

Attendance – October 19, 2015 WDB Full Board Meeting

<u>Present</u>	<u>Excused</u>	<u>Others Present</u>
Vicki Proudlock	Pete Eide	Beth Sullivan, WDB Mgr
Jim Hill	Becky Grapes	Julie Mitchell, WDB
Patti Balacek	Dan Hanson	Teresa Pierce, WCI
Marina Abbott	David Connolly	Kelly Norsten, WCI
Dan Braund	Judy Berg	Kenda Fluegge, WCI
Greg Flogstad	Jodi Roesler	Kim Cable, Couleecap
Fran Hegenbarth		
Grace Jones		
Janine Luz		
Dave Schams		
Kathleen Olson		
Amy Grotzke		