

MEETING AGENDA

Monday, February 15, 2016

Full Board Meeting - 3:00 to 5:00 p.m.

Agenda Item	Page(s)	Action
I. CONSENT ITEMS		
A Call to Order		
B. Announcements and Introductions		
II. ORDER OF BUSINESS		
A. Meeting Minutes of December 21, 2015		X
<i>Need a motion to approve minutes as presented or with amendments.</i>		
B. Workforce Development		
1. Local, Regional, State and National Announcements		
<i>Provided by Chair, Board Members, WDB staff or public</i>		
C. Strategic Planning		
<i>Review draft of mission, vision, values, and key strategic initiatives.</i>		
<i>Need a motion to approve as presented or with amendments.</i>		X
D. Manager's Report		
1. Sector Activities – TUMMA Update		
<ul style="list-style-type: none">• Introduction of Joel Guberud• MOU Signed		
2. Fiscal Audit Draft Report/ Letter		X
<i>Review Letter and Report. Letter is in the packet; Report sent as a separate attachment due to its size.</i>		
<i>Need a motion to accept the Fiscal Audit Draft Report.</i>		
3. WDB Manager Job Description		X
<i>Review Job Description that was updated to be WIOA-compliant.</i>		
<i>Need a motion to approve the Job Description as presented or with amendments.</i>		
E. WIOA Plan and Recertification		
1. Board Recertification		X
<ul style="list-style-type: none">• Letter from DOL regarding requirements for Board Chair• Correspondence from Karen Pfeil (DWD)		
<i>Review documents and decide upon a course of action to remedy issue.</i>		
<i>Need a motion to approve course of action.</i>		
2. Policy Updates		X
<i>Review document of proposed changes.</i>		
<i>Need a motion to approve all policies, including the updates, as presented or with amendments, for inclusion in the WIOA Plan.</i>		
E. Program Activities (Julie)		
1. PY15 WIOA Quarter 2 Performance and Highlights		X
<i>Review Performance data.</i>		
<i>Need a motion to accept performance as presented.</i>		
2. Financials – September 2015-December 2015		X
<i>Review financial documents.</i>		
<i>Need a motion to accept September through December 2015 financials as presented.</i>		
F. Committee Reports		
1. Youth Council – February 11, 2016 (Judy)		X
2. Planning Committee – January 18, 2016 (Janine)		X
3. Executive Committee – No meeting		
4. Service Coordination Committee – No meeting		

III. CONCLUSION

- A. Unfinished Business
- B. New Business

IV. ADJOURN