

Mission...

Western Wisconsin WDB is a collaborative, interactive and coordinated network of training resources and support services that is providing and retaining a well skilled labor force for employers in western Wisconsin.

Vision...

To provide a comprehensive and integrated and customer driven and results-oriented system for workforce development that responds to the needs of the employers, job seekers, incumbent workers and youth.



WDB Full Board Meeting

Monday, December 21, 2015

3:00 to 4:30 pm

**Western Wisconsin Workforce
Development Center
2615 East Ave. S
La Crosse, WI, 54601**

Call in: 712-775-7031

Meeting ID 651-305-857

RSVP your attendance to Julie Mitchell

mitchellj@westernwdb.org

608-789-4584

COMMITTEE MEMBERS

- | | |
|---|---|
| <input type="checkbox"/> Jodi Roesler, Past Chair
Dairyland Power Cooperative | <input type="checkbox"/> Becky Grapes
Badger Corrugating |
| <input type="checkbox"/> James Hill, Chair
LADCO | <input type="checkbox"/> Amy Grotzke
Division of Vocational Rehabilitation |
| <input type="checkbox"/> Pete Eide, Sec./Treasurer
Hillview Health Care Center | <input type="checkbox"/> Dan Hanson
Western Wisconsin AFL-CIO |
| <input type="checkbox"/> Marina Abbott
Manpower | <input type="checkbox"/> Fran Hegenbarth
Western Wisconsin AFL-CIO |
| <input type="checkbox"/> Judy Berg
Courtesy Corporation | <input type="checkbox"/> Grace Jones
Couleecap, Inc. |
| <input type="checkbox"/> Daniel Braund
CenturyLink | <input type="checkbox"/> Janine Luz, Vice Chair
Gundersen Health System |
| <input type="checkbox"/> Patti Balacek
Western Technical College | <input type="checkbox"/> Kathleen Olson
Job Service |
| <input type="checkbox"/> Patrick Rodriguez
Regional Council of Carpenters | <input type="checkbox"/> Dave Schams
Schams Financial Services |
| <input type="checkbox"/> Greg Flogstad
MRRPC | <input type="checkbox"/> Vicki Proudlock
Unemployment Insurance |
| <input type="checkbox"/> Rhonda Noonan
Whitehall Specialties | |

2015-2016 Meeting Schedule

October 2015

8 th	Youth Council	2:00 pm
14 th	OSO Taskforce	1:30 pm
19 th	WDB Full Board (Annual Meeting)	3:00 pm
26 th	Local Elected Officials	11:00 am

November 2015

6 th	Service Coordination Committee	9:00 am
11 th	OSO Taskforce	1:00 pm
16 th	Planning Committee	1:00 p.m.
23 rd	Executive Committee	2:00 pm

December 2015

9 th	OSO Taskforce	1:00 pm
10 th	Youth Council	2:00 pm
19 th	WDB Full Board	3:00 pm
21 st	Local Elected Officials	10:00 am

January 2015

8 th	Service Coordination Committee	9:00 am
11 th	Planning Committee	1:00 pm
13 th	OSO Taskforce	1:00 p.m.
25 th	Executive Committee	2:00 pm

February 2016

8 th	WDB Full Board (due to President Day)	3:00 pm
10 th	OSO Taskforce	1:00 pm
11 th	Youth Council	2:00 p.m.
22 nd	Local Elected Officials	11:00 am

March 2016

4 th	Service Coordination Committee	9:00 am
9 th	OSO Taskforce	1:00 pm
21 st	Planning Committee	1:00 p.m.
28 th	Executive Committee	2:00 pm

April 2016

13 th	OSO Taskforce	1:00 pm
14 th	Youth Council	2:00 pm
19 th	Full Board	3:00 pm
25 th	Local Elected Officials	11:00 am

May 2016

6 th	Service Coordination Committee	9:00 am
11 th	OSO Taskforce	1:00 pm
16 th	Planning Committee	1:00 p.m.
23 rd	Executive Committee	2:00 pm

June 2016

8 th	OSO Taskforce	1:00 pm
9 th	Youth Council	2:00 pm
20 th	Full Board	3:00 pm
27 th	Local Elected Officials	11:00 am

MEETING AGENDA

Monday, December 21, 2015

Full Board Meeting - 3:00 to 4:30 p.m.

Agenda Item	Page(s)	Action
I. CONSENT ITEMS		
A. Call to Order		
B. Announcements and Introductions		
II. ORDER OF BUSINESS		
A. Meeting Minutes of October 19, 2015	pgs 1-3	X
B. Workforce Development		
1. Local, Regional, State and National Announcements <i>Provided by Chair, Board Members, WDB staff or public</i>		
C. Sector Activities		
1. Manufacturing		
a. TUMMA Update and Resolution (Jim/Beth)	Handout	X
b. Youth Manufacturing Event with Western (Julie)		
2. Transportation – Recent Activities (Julie)		
D. Administrative Manager’s Report (Beth)		
1. Recent Audits		
2. PY14 WIOA Monitoring by DWD		
3. LEO-WDB Agreement	Sent separately	X
4. Strategic Planning Session		
5. Committee Assignments and Scheduling	Sent separately	X
6. Selection of Manager to Represent Wisconsin at WIOA National Convening		
7. Final PY15 Budget	pg 4	X
E. Program Activities (Julie)		
1. PY15 WIOA Quarter 1 Performance and Highlights	pgs 5-7	X
2. Enrollment Breakdown by County	pg 8	
3. Upcoming Events		
4. Civil Rights Policy Updates and Monitoring		
F. Committee Reports		
1. Youth Council – December 10, 2015 (Dave S)	Pgs 9-11	X
2. Service Coordination Committee – November 6, 2015 (Patti)	Pgs 12-13	X
3. Planning Committee – November 16, 2015 (Janine)	Pgs 14-16	X
4. Executive Committee – November 23, 2015 (Jim)	Pgs 17-19	X
III. CONCLUSION		
A. Unfinished Business		
B. New Business		
IV. ADJOURN		

Board Chair: Jim Hill
Minute Scribe: Julie Mitchell
Meeting Attendance: page 3

I. CONSENT ITEMS

A. Call to Order

The meeting was called to order by Chair Hill at 3:05pm. A quorum was present

B. Introductions

None

II. ORDER OF BUSINESS

A. Meeting Minutes of August 17, 2015

Motion made (Jones/Abbott) to approve August 17, 2015 meeting minutes. Motion carried unanimously.

B. Workforce Development

1. Local, Regional, State, and National Announcements

Ms. Sullivan reported that the WIOA Plan is due March 31, 2016 and that she will be gathering input from the WDB and its committees. She also mentioned the Board must be re-certified by December 31, 2015 and still have open seats.

C. Acceptance of By-Law Revisions

Ms. Sullivan explained the changes required in the by-laws for compliance under WIOA. Mr. Schams inquired as to whether or not Board members were protected by insurance for errors and omissions in budget oversight. Ms. Sullivan indicated that Board members were insured.

Motion made (Jones/Luz) to approve by-law revisions as presented. Motion carried unanimously.

D. Election of Officers – TABLED UNTIL WDB ANNUAL MEETING

E. WDB Committee Preference and Meeting Schedule

Mr. Hill explained the preference form, disclosure form, and meeting schedule and asked each member to complete the forms if they had not done so. He also explained the meeting schedule for the WDB-WCI Board to Board meetings.

F. Comprehensive Monitoring Report PY14

Ms. Mitchell distributed the report to WDB members. She presented the highlights from the report with minimal questions, indicating that fiscal monitoring by DWD had not occurred yet.

Motion made (Schams/Abbott) to approve the Comprehensive Monitoring Report PY14 with the understanding that the fiscal monitoring report will come at a later date.

G. Committee Reports

1. Youth Council – October 8, 2015

Mr. Schams reviewed activities of the last meeting based on the minutes attached to the October 19 Full Board meeting agenda. Motions carried include: (1) Approval of 11-13-14 minutes (2) Acceptance of PY14 Budget to Actuals and invoices (3)Acceptance of PY14 Final Performance Report.

Motion made (Schams/Flogstad) to accept the Youth Council report and minutes as presented. Motion carried unanimously.

2. Service Coordination Committee – September 11, 2015

Ms. Balacek presented the highlights from the most recent meeting based on the minutes attached to the October 19 Full Board meeting agenda. Motions carried include: (1) Approval of 5-1-15 minutes.

Motion made (Balacek/Jones) to accept the Service Coordination Committee report and minutes as presented. Motion carried unanimously.

3. Planning Committee – August 31, 2015

Mr. Hill presented activities of most recent meeting based on the minutes attached to the October Full Board meeting agenda. Motions carried include: (1) Approval of 5-18-15 minutes (2)Acceptance of WCI as provider for WIOA Adult and Dislocated Worker services using a contract based on standards, including a 9 month contract with 12 month extension with satisfactory performance (3)Approval of ITA applications.

Motion made (Hill/Hegenbarth) to accept the Planning Committee report and minutes as presented. Motion carried unanimously.

4. Executive Committee – September 28, 2015

Mr. Hill presented activities of most recent meeting based on the minutes attached to the October Full Board meeting agenda. Motions carried include: (1)Approval of 8-17-15 minutes (2)Acceptance of June 2015 Financial and Grant Status reports (3)Acceptance of PY14 Final Performance report (4)Selection of Wipfli for fiscal auditor (5)Approval of contract with WCI (6)Approval of contract addendum to meet officer to officer – WDB-WCI – to discuss contract progress (7)Provisionally approve PY15 budget (8)Acceptance of committee reports.

Motion made (Hill/Balacek) to accept the Executive Committee report and minutes as presented. Motion carried unanimously.

III. Conclusion

A. Unfinished Business

Mr. Hill discussed the subsequent WDB Annual Meeting, inviting all to attend and announced that he would be absent from the meeting.

B. New Business

Mr. Hill discussed EMMA and the sector work being done in the Green Bay area. He explained that we are trying to work with EMMA to expand and address workforce issues across manufacturing. He stated EMMA will dissolve to become TUMMA (The Upper Mississippi Manufacturer Alliance). Mr. Flogstad added discussion regarding the prominence of manufacturing in our area.

IV. Adjourn

Motion made (Schams/Braund) to adjourn. The meeting adjourned at 3:52 pm.

Respectfully submitted,



Julie Mitchell, Recorder
WDB Program Coordinator

Attendance – October 19, 2015 WDB Full Board Meeting

Present	Excused	Others Present
Vicki Proudlock	Pete Eide	Beth Sullivan, WDB Mgr
Jim Hill	Becky Grapes	Julie Mitchell, WDB
Patti Balacek	Dan Hanson	Teresa Pierce, WCI
Marina Abbott	David Connolly	Kelly Norsten, WCI
Dan Braund	Judy Berg	Kenda Fluegge, WCI
Greg Flogstad	Jodi Roesler	Kim Cable, Couleecap
Fran Hegenbarth		
Grace Jones		
Janine Luz		
Dave Schams		
Kathleen Olson		
Amy Grotzke		

Western Wisconsin Workforce Development Board, Inc.

PY15 Budget

July 1, 2015 - June 30, 2016

	TOTAL	WIA/WIOA ADM	WIA/WIOA Adult	WIA/WIOA DW	WIA/WIOA Youth	Rapid Response	DOC	WIF
Actual Carryover	816,030	80,462	255,705	108,491	371,372	-		
Revenue left End of Year								
Projected Allocations	1,546,897	142,901	424,966	327,097	534,044	38,341	58,000	21,548
Reimbursement for SRR								
Less: Est. Carryover - 6/30/2016	(263,610)	(28,580)	(76,642)	(62,260)	(96,128)			
	-	-	-	-	-		-	-
TOTAL REVENUE FOR YEAR	2,099,317	194,783	604,029	373,328	809,288	38,341	58,000	21,548
Staff Wages	111,801	64,072	12,040	11,840	11,540	6,435	1,503	4,371
Staff Fringe	38,078	15,927	5,727	5,635	5,411	2,979	489	1,911
Staff Travel	20,183	11,198	2,225	2,269	1,889	1,147	159	1,297
Staff Development	7,500	4,353	909	894	854	490		-
Equipment	-	-	-	-	-	-	-	-
Supplies	7,016	4,691	606	596	570	346	-	207
Rent	79,292	26,879	18,559	18,686	12,374	1,524	305	964
Telephone	3,148	2,290	218	215	205	116	24	80
Postage, Printing, and Photocopying	3,630	3,630	-	-	-	-	-	-
IT,Access/Tech Support/Software	14,898	5,518	745	745	3,529	4,361	-	-
Advertising, Marketing,	4,000	4,000	-	-	-	-	-	-
Licenses Memberships and Fees	12,588	12,588	-	-	-	-	-	-
Insurances	1,380	1,380	-	-	-	-	-	-
Board, LEO, Meeting Expenses	6,170	5,920	-	-	-	-	-	250
Subcontractor Expenses (Py15 Only)	1,580,791	-	475,720	255,559	772,916	10,000	55,000	11,597
Fiscal Agent Expense	22,496	20,061	-	-	-	1,302	260	872
Transition/Additional Contracts/Job Center	183,845	9,774	87,281	76,889	-	9,641	260	-
Intern	2,500	2,500				-		
TOTAL Expenses	2,099,317	194,781	604,029	373,328	809,288	38,341	58,000	21,548
Revenue over Expenses	0	2	(0)	(0)	0	(0)	(0)	(0)

Report Name: PM 01 - Performance
 Metrics Summary
 Refreshed: 11/13/15 10:57 AM
 Data Loaded: 11/4/15 7:32 AM

Blue report - Performance by WDA Program Year/Qtr: 2015Q1 (Qtr End-YTD)



Performance	Participation	7/1/15	9/30/15	Enter Emplmnt	10/1/14	12/31/14
Exceed	Exit	4/1/15	6/30/15	Avg Earnings	4/1/14	6/30/14
Meet	Picmnt Emplmnt Edu	10/1/14	12/31/14	Retention Rate	4/1/14	6/30/14
Fail	Attnmnt Degree Cert	10/1/14	12/31/14	Yth Lit/Num Gain	7/1/15	9/30/15

ADULT	PTCP	EXIT	Entered Employment Rate					Average Earnings					Retention Rate				
			Num	Denom	Rate/Avg	Min Rate	Neg Rate	Num	Denom	Rate/Avg	Min Rate	Neg Rate	Num	Denom	Rate/Avg	Min Rate	Neg Rate
WDA 01	142	55	22	30	73.3%	62.8%	78.5%	\$338,422.66	26	\$13,016.26	\$10,400.00	\$13,000.00	26	27	96.3%	71.6%	89.5%
WDA 02	537	262	97	127	76.4%	56.0%	70.0%	\$1,160,556.54	105	\$11,052.92	\$7,920.00	\$9,900.00	106	131	80.9%	64.0%	80.0%
WDA 03	249	46	39	43	90.7%	66.4%	83.0%	\$752,884.49	46	\$16,367.05	\$10,400.00	\$13,000.00	46	50	92.0%	70.0%	87.5%
WDA 04	150	9	11	13	84.6%	65.6%	82.0%	\$52,029.86	5	\$10,405.97	\$9,200.00	\$11,500.00	5	6	83.3%	72.0%	90.0%
WDA 05	352	51	13	17	76.5%	61.6%	77.0%	\$403,582.14	36	\$11,210.62	\$9,520.00	\$11,900.00	36	43	83.7%	68.0%	85.0%
WDA 06	191	38	11	13	84.6%	67.8%	84.8%	\$262,375.06	17	\$15,433.83	\$9,458.00	\$11,823.00	17	19	89.5%	71.2%	89.0%
WDA 07	202	39	15	19	78.9%	70.4%	88.0%	\$586,777.95	38	\$15,441.53	\$10,400.00	\$13,000.00	38	42	90.5%	70.4%	88.0%
WDA 08	295	51	31	32	96.9%	69.6%	87.0%	\$418,181.47	38	\$11,004.78	\$8,000.00	\$10,000.00	38	43	88.4%	69.4%	86.8%
WDA 09	93	24	19	26	73.1%	64.0%	80.0%	\$126,594.60	14	\$9,042.47	\$9,520.00	\$11,900.00	14	16	87.5%	67.2%	84.0%
WDA 10	627	47	73	90	81.1%	66.0%	82.5%	\$541,147.03	37	\$14,625.60	\$9,040.00	\$11,300.00	37	40	92.5%	69.6%	87.0%
WDA 11	259	26	15	25	60.0%	62.4%	78.0%	\$308,469.36	22	\$14,021.33	\$8,765.00	\$10,956.00	22	23	95.7%	73.6%	92.0%
State	3,097	648	346	435	79.5%	61.8%	77.2%	\$4,951,021.16	384	\$12,893.28	\$9,280.00	\$11,600.00	385	440	87.5%	68.6%	85.7%

DW	PTCP	EXIT	Entered Employment Rate					Average Earnings					Retention Rate				
			Num	Denom	Rate/Avg	Min Rate	Neg Rate	Num	Denom	Rate/Avg	Min Rate	Neg Rate	Num	Denom	Rate/Avg	Min Rate	Neg Rate
WDA 01	196	56	35	39	89.7%	66.8%	83.5%	\$600,523.52	31	\$19,371.73	\$13,600.00	\$17,000.00	31	35	88.6%	75.2%	94.0%
WDA 02	1,166	289	208	281	74.0%	63.2%	79.0%	\$2,335,520.87	159	\$14,688.81	\$12,282.00	\$15,352.00	159	169	94.1%	72.0%	90.0%
WDA 03	385	89	77	85	90.6%	71.5%	89.4%	\$977,237.17	52	\$18,793.02	\$13,840.00	\$17,300.00	52	53	98.1%	72.0%	90.0%
WDA 04	303	48	42	46	91.3%	66.4%	83.0%	\$832,981.89	46	\$18,108.30	\$12,160.00	\$15,200.00	46	49	93.9%	75.3%	94.1%
WDA 05	593	43	66	73	90.4%	70.4%	88.0%	\$1,426,246.38	84	\$16,979.12	\$12,800.00	\$16,000.00	84	90	93.3%	74.0%	92.5%
WDA 06	298	77	49	64	76.6%	69.6%	87.0%	\$1,250,633.78	65	\$19,240.52	\$12,640.00	\$15,800.00	65	68	95.6%	74.4%	93.0%
WDA 07	58	9	6	6	100.0%	69.6%	87.0%	\$95,180.51	8	\$11,897.56	\$10,076.00	\$12,595.00	9	10	90.0%	73.2%	91.5%
WDA 08	344	56	44	48	91.7%	71.2%	89.0%	\$881,007.17	58	\$15,189.78	\$11,840.00	\$14,800.00	60	64	93.8%	75.2%	94.0%
WDA 09	63	12	20	24	83.3%	69.6%	87.0%	\$812,248.59	52	\$15,620.17	\$11,999.00	\$14,999.00	52	56	92.9%	76.0%	95.0%
WDA 10	348	49	79	92	85.9%	72.0%	90.0%	\$982,316.42	56	\$17,541.36	\$14,144.00	\$17,680.00	56	61	91.8%	75.0%	93.7%
WDA 11	204	47	48	59	81.4%	72.0%	90.0%	\$619,846.47	36	\$17,217.96	\$12,720.00	\$15,900.00	36	38	94.7%	76.0%	95.0%
State	3,958	775	674	817	82.5%	68.0%	85.0%	\$10,813,742.77	647	\$16,713.67	\$12,960.00	\$16,200.00	650	693	93.8%	74.4%	93.0%

Report Name: PM 01 - Performance
 Metrics Summary
 Refreshed: 11/13/15 10:57 AM
 Data Loaded: 11/4/15 7:32 AM

Blue report - Performance by WDA Program Year/Qtr: 2015Q1 (Qtr End-YTD)



Performance	Participation	7/1/15	9/30/15	Enter Emplmnt	10/1/14	12/31/14
Exceed	Exit	4/1/15	6/30/15	Avg Earnings	4/1/14	6/30/14
Meet	Plcmnt Emplmnt Edu	10/1/14	12/31/14	Retention Rate	4/1/14	6/30/14
Fail	Attmnt Degree Cert	10/1/14	12/31/14	Yth Lit/Num Gain	7/1/15	9/30/15

YTH	PTCP	EXIT	Attained Deg/Cert					Yth Plcmnt Emplmnt/Edu					Yth Lit/Num Gains				
			Num	Denom	Rate/Avg	Min Rate	Neg Rate	Num	Denom	Rate/Avg	Min Rate	Neg Rate	Num	Denom	Rate/Avg	Min Rate	Neg Rate
WDA 01	129	27	3	4	75.0%	68.0%	85.0%	3	5	60.0%	63.2%	79.0%	7	12	58.3%	45.2%	56.5%
WDA 02	352	32	5	9	55.6%	54.4%	68.0%	19	25	76.0%	50.4%	63.0%	1	4	25.0%	28.0%	35.0%
WDA 03	239	45	15	21	71.4%	62.4%	78.0%	22	25	88.0%	61.6%	77.0%	0	0		41.8%	52.2%
WDA 04	74	11	7	9	77.8%	59.2%	74.0%	11	14	78.6%	50.4%	63.0%	2	7	28.6%	29.6%	37.0%
WDA 05	166	20	1	3	33.3%	58.4%	73.0%	3	4	75.0%	58.4%	73.0%	4	7	57.1%	44.0%	55.0%
WDA 06	144	33	13	17	76.5%	67.2%	84.0%	15	21	71.4%	59.2%	74.0%	1	7	14.3%	32.0%	40.0%
WDA 07	137	6	6	10	60.0%	62.4%	78.0%	3	7	42.9%	61.6%	77.0%	1	3	33.3%	40.0%	50.0%
WDA 08	225	24	10	11	90.9%	63.2%	79.0%	10	11	90.9%	67.2%	84.0%	2	3	66.7%	40.6%	50.8%
WDA 09	64	22	14	19	73.7%	56.8%	71.0%	17	26	65.4%	52.8%	66.0%	1	1	100.0%	44.0%	55.0%
WDA 10	190	19	13	18	72.2%	60.8%	76.0%	21	23	91.3%	62.4%	78.0%	1	4	25.0%	30.0%	37.5%
WDA 11	130	33	12	16	75.0%	69.6%	87.0%	10	12	83.3%	67.2%	84.0%	2	5	40.0%	36.8%	46.0%
State	1,850	272	99	137	72.3%	64.0%	80.0%	134	173	77.5%	56.8%	71.0%	22	53	41.5%	32.0%	40.0%

NEG	PTCP	EXIT	Entered Employment Rate					Average Earnings					Retention Rate				
			Num	Denom	Rate/Avg	Min Rate	Neg Rate	Num	Denom	Rate/Avg	Min Rate	Neg Rate	Num	Denom	Rate/Avg	Min Rate	Neg Rate
WDA 01	28	8	6	8	75.0%	N/A	N/A	\$253,482.99	10	\$25,348.30	N/A	N/A	10	10	100.0%	N/A	N/A
WDA 02	216	64	59	70	84.3%	N/A	N/A	\$507,943.27	35	\$14,512.66	N/A	N/A	35	36	97.2%	N/A	N/A
WDA 03	13	5	8	9	88.9%	N/A	N/A	\$157,513.48	8	\$19,689.19	N/A	N/A	8	8	100.0%	N/A	N/A
WDA 04	84	17	7	8	87.5%	N/A	N/A	\$105,279.54	5	\$21,055.91	N/A	N/A	5	5	100.0%	N/A	N/A
WDA 05	219	36	31	36	86.1%	N/A	N/A	\$1,022,061.25	47	\$21,745.98	N/A	N/A	47	49	95.9%	N/A	N/A
WDA 06	105	46	29	38	76.3%	N/A	N/A	\$772,842.53	38	\$20,337.96	N/A	N/A	38	40	95.0%	N/A	N/A
WDA 07	2	1	0	0		N/A	N/A	\$69,151.03	5	\$13,830.21	N/A	N/A	6	6	100.0%	N/A	N/A
WDA 08	59	21	15	17	88.2%	N/A	N/A	\$271,257.32	18	\$15,069.85	N/A	N/A	18	20	90.0%	N/A	N/A
WDA 09	15	4	3	3	100.0%	N/A	N/A	\$77,411.85	5	\$15,482.37	N/A	N/A	5	5	100.0%	N/A	N/A
WDA 10	25	3	1	3	33.3%	N/A	N/A	\$123,086.44	8	\$15,385.81	N/A	N/A	8	10	80.0%	N/A	N/A
WDA 11	60	15	19	23	82.6%	N/A	N/A	\$221,314.34	16	\$13,832.15	N/A	N/A	17	18	94.4%	N/A	N/A
State	826	220	178	215	82.8%	N/A	N/A	\$3,581,344.04	195	\$18,365.87	N/A	N/A	197	207	95.2%	N/A	N/A

Report Name: PM 01 - Performance Metrics Summary
 Refreshed: 11/13/15 10:57 AM
 Data Loaded: 11/4/15 7:32 AM

Blue report - Performance Level by WDA Program Year/Qtr: 2015Q1 (Qtr End-YTD)



Performance	Participation	7/1/15	9/30/15	Enter Emplmnt	10/1/14	12/31/14
Exceed	Exit	4/1/15	6/30/15	Avg Earnings	4/1/14	6/30/14
Meet	Plcmnt Emplmnt Edu	10/1/14	12/31/14	Retention Rate	4/1/14	6/30/14
Fail	Attnmnt Degree Cert	10/1/14	12/31/14	Yth Lit/Num Gain	7/1/15	9/30/15

	WDA 01	WDA 02	WDA 03	WDA 04	WDA 05	WDA 06	WDA 07	WDA 08	WDA 09	WDA 10	WDA 11	Statewide			State
												Exceed	Meet	Fail	
ADULT Measures															
Entered Employment Rate	Meet	Exceed	Exceed	Exceed	Meet	Meet	Meet	Exceed	Meet	Meet	Fail	4	6	1	Exceed
Average Earnings	Exceed	Exceed	Exceed	Meet	Meet	Exceed	Exceed	Exceed	Fail	Exceed	Exceed	8	2	1	Exceed
Retention Rate	Exceed	Exceed	Exceed	Meet	Meet	Exceed	Exceed	Exceed	Exceed	Exceed	Exceed	9	2	0	Exceed
DW Measures															
Entered Employment Rate	Exceed	Meet	Exceed	Exceed	Exceed	Meet	Exceed	Exceed	Meet	Meet	Meet	6	5	0	Exceed
Average Earnings	Exceed	Meet	Exceed	Exceed	Exceed	Exceed	Meet	Exceed	Exceed	Meet	Exceed	8	3	0	Meet
Retention Rate	Meet	Exceed	Exceed	Meet	Exceed	Exceed	Meet	Meet	Meet	Meet	Meet	4	7	0	Exceed
YTH Measures															
Attained Deg/Cert	Meet	Meet	Meet	Exceed	Fail	Meet	Fail	Exceed	Exceed	Meet	Meet	3	6	2	Meet
Yth Plcmnt Emplmnt/Edu	Fail	Exceed	Exceed	Exceed	Exceed	Meet	Fail	Exceed	Meet	Exceed	Meet	6	3	2	Exceed
Yth Lit/Num Gains	Exceed	Fail	Exceed	Fail	Exceed	Fail	Fail	Exceed	Exceed	Fail	Meet	5	1	5	Exceed
Summary															
Exceed	5	5	8	5	5	4	3	8	4	3	3	53			7
Meet	3	3	1	3	3	4	3	1	4	5	5		35		2
Fail	1	1	0	1	1	1	3	0	1	1	1			11	0

**Current Enrollment by County
As of 12/2015**

	Buffalo	Trempealeau	La Crosse	Monroe	Juneau	Vernon	Jackson	Crawford
Adult/DW	11	26	129	53	38	27	30	38
Out of School Youth	0	2	10	10	11	5	7	2
In School Youth	1	8	29	29	1	9	4	0
Totals	12	36	168	92	50	41	41	40

**Youth Council Committee
Meeting Minutes
December 10, 2015**



Draft Minutes; Pending Committee Approval

Committee Chair: Judy Berg
Minute Scribe: Julie Mitchell
Meeting Attendance: Page 3

I. CONSENT ITEMS

A. Call to Order

The meeting was called to order by Dave Schams, standing in for Chair Judy Berg, at 2:00 pm. Quorum was present.

B. Announcements and Introductions.

Introductions were made of all members. Ms. Sullivan announced that Cheryl from CESA4 had agreed to join the Council as well and would do so upon completion of paperwork.

C. Additions and Deletions to the Agenda.

Ms. Powell requested discussion about an event she is taking part in.

II. ORDER OF BUSINESS

A. Approval of Minutes.

- **Youth Council Meeting minutes of October 8, 2015.** The Youth Council reviewed the minutes.

Motion made (Zindorf/Hogan) to approve the October 8, 2015 minutes as presented.
Motion carried unanimously.

B. WIOA Youth Services

Financials – Ms. Sullivan gave an overview of the PY15 Budget to Actuals to date and the invoices submitted by the youth providers. Ms. Sullivan indicated that some unspent money from the Couleecap WIA contract will be rolled into the new WIOA contract. Both youth programs are slightly underspent but on target.

Motion made (Hogan/Hether) to accept Budget to Actual and invoices as presented, with unspent WIA money being rolled into Couleecap’s WIOA contract. Motion carried unanimously.

Performance – Ms. Mitchell presented performance for PY15 1st Quarter. Ms. Mitchell explained how performance measures are determined and how to interpret the report.

Motion made (Powell/Jalensky) to accept the PY15 1st Quarter Performance Report as presented. Motion carried unanimously.

Overview of WIF Youth Activities – Ms. Mitchell and Ms. Hether described the events that took place at Western Technical College. Ms. Hether stated that 41 high school students from Bangor, Black River Falls, Holmen, Mauston, and Tomah attended a Manufacturing Event at

the college exploring different manufacturing and construction occupational programs. Ms. Mitchell indicated that money from the WIF grant covered bus transportation, some faculty/teacher release time or subs, food, and promotional t-shirts.

Update on TUMMA youth activities – Ms. Sullivan reported that TUMMA (The Upper Mississippi Manufacturers Alliance) would be focusing energies on changing the image of manufacturing at the K-12 level.

Bonus Incentive Plan – Ms. Mitchell presented the draft plan based on feedback at the previous Council meeting. Group agreed to make slight modifications to the draft, including: adding a bullet to the process flow to indicate 90% attendance as a mandatory requirement for all levels of incentive; adding cultural competence to the list of life-skills; and adding leadership on a committee or club to the leadership skills list. Ms. Mitchell will finalize the draft and send out to members and service providers.

Motion made (Zindorf/Hogan) to approve the Bonus Incentive Plan with suggested modifications. Motion carried unanimously.

Community Conversations (ADDITION TO AGENDA) – Ms. Powell distributed a handout explaining the Community Conversations event which will be hosted by the Chamber and intended to focus on youth with barriers to employment. Event will occur on January 12, 2016 from 5:30-7:30 at the La Crosse Chamber of Commerce.

Youth Provider Reports – Ms. Cable, Couleecap, introduced Sue Johnson who will be working in the program and also stated that Couleecap is hiring a second case manager. She stated they currently have 84 youth enrolled but are trying to reduce to 50 due to the decrease in funding. She stated they have started a waiting list. She also stated despite extensive outreach efforts in Buffalo and Crawford counties, there is only one participant from those counties.

Mr. Brantner, WisCorps, reported they have 47 active enrollees and are trying to recruit more due to the increase in funding. He stated they ran a crew in Vernon County for 6 weeks doing neighborhood upkeep projects and also hosted opportunities for certifications, employer visits, mock interviews, and work experiences. He indicated that with the onset of winter, they will be slightly adjusting the approach to programming.

**Youth Council Committee
Meeting Minutes
December 10, 2015**



III. CONCLUSION

A. Unfinished Business
None

B. New Business
None

IV. Adjourn

Motion made (Jalensky/Hether) to adjourn. Motion carried unanimously. Meeting adjourned at 3:30pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Julie Mitchell".

Julie Mitchell, WDB Program Coordinator

Attendance at Youth Council Meeting December 10, 2015

Present

Dave Schams, Schams Financial Services
Jacque Hogan, Western Dairyland
Amanda Jalensky, Family and Children's Center
Roxanne Powell, DVR
Rita Zindorf, Former Teacher
Deb Hether, Western Technical College

Excused/Absent

Judy Berg, Courtesy Corporation

Others Present

Beth Sullivan, WDB
Julie Mitchell, WDB
Sue Johnson, Couleecap
Kim Cable, Couleecap
Matt Brantner, WisCorps

Draft Minutes; Pending Committee Approval

Committee Chair: Patti Balacek
Minute Scribe: Julie Mitchell
Meeting Attendance: Page 2

I. CONSENT ITEMS

A. Call to Order

The meeting was called to order by Chair Balacek at 9:04 pm. A quorum was present.

B. Announcements and Introductions.

None

II. ORDER OF BUSINESS

A. Meeting Minutes of September 11, 2015.

Motion made (Olson/Grotzke) to accept the September 11, 2015 meeting minutes.

Motion carried unanimously.

B. OSO Taskforce

Ms. Olson gave an overview of the activities of the Business Services Team and the Employment Services Team based on the most recent OSO Taskforce Meeting Minutes. Ms. Balacek asked that updates on apprenticeship-related activities be brought forward the Service Coordination Committee.

C. Job Center Coordination

Monthly Tracking Report – Ms. Mitchell explained the monthly tracking numbers for both job centers, including breakdown by category. Discussion ensued regarding the job center sign in system.

Job Center Funds Update

Ms. Mitchell presented the report on current job center funds, indicating approximately \$1600 is the balance. Discussion ensued regarding potential purchases including a projector instead of a smart TV

D. Roundtable – Resources, Intelligence and Opportunities

Job Services – Ms. Olson reported that she attended a TAACCCT 3 grant meeting and that Western Technical College was developing a basic computer skills course as an open source on the web. She reported there are eleven modules proposed and that the course is self-paced and will be available in Hmong and Spanish.

DVR – Ms. Grotzke reported that DVR has a counselor intern for a 6-month LTE position. She also reported that Roxanne Powell attends Youth Council and that DVR staff are engaged in a “Community Conversation” facilitated by the Chamber. The “Community Conversation” is focused on youth with barriers to employment.

UI – Ms. Proudlock reported that there are a number of changes coming to UI, mainly focused on reducing call center hours and requiring most work to be done online by claimants.

SERVICE COORDINATION COMMITTEE

Meeting Minutes

November 6, 2015

E. Committee Roles/Responsibilities Planning

Lengthy discussion ensued regarding the role of this committee. Ms. Balacek indicated that WDB guidance was necessary to determine exactly what role this committee would/should have. Ms. Jones suggested engaging with external partners in a more holistic approach to service coordination. Ms. Olson indicated that the OSO Taskforce does the ground work as guided by the Service Coordination Committee and that the committee role should be based on the WIOA Plan. Decision made for committee members to bring list of potential external group activities to report out on at the Service Coordination Committee meetings. Ms. Jones requested to report out on Family Policy Board. Discussion will continue at next meeting.

III. CONCLUSION

A. Unfinished Business

None

B. New Business

None.

IV. ADJOURN

The meeting adjourned at 10:59 am.

Respectfully recorded,



Julie Mitchell, Recorder

ATTENDANCE – November 6, 2015 - Service Coordination Committee

<p><u>Present:</u> Grace Jones, Couleecap Inc. Kathleen Olson, DWD-Job Service Patti Balacek, Western Technical College Vicki Proudlock Amy Grotzke</p> <p><u>Absent:</u> Crystal Young, Ho-Chunk Nation</p>	<p><u>Others Present</u> Julie Mitchell, WDB</p>
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PLANNING COMMITTEE
Monday, November 16, 2015
Meeting Minutes – Draft Pending Committee Approval

Committee Chair: Janine Luz
Minute Scribe: Julie Mitchell
Meeting Attendance: Page 3

I. CONSENT ITEMS

A. Call to Order

The meeting was called to order by Janine Luz, Chair, at 1:12 p.m. A quorum was present.

B. Announcements and Introductions

Pat Rodriguez, new WDB member, was introduced to the Committee.

C. Additions or Deletions to the Agenda

Discussion of EMMA/TUMMA was added to the agenda at the request of Mr. Hill.

II. ORDER OF BUSINESS

A. Meeting minutes of August 31, 2015.

Motion made (Abbott/Rodriguez) to approve the August 31, 2015 meeting minutes. Motion carried unanimously.

B. Local, Regional, State and National Announcements

None

C. WIOA Plan

DWD Plan out for Comment – Ms. Sullivan explained the process that the State used to do a regional analysis of workforce areas. She stated analysis is required by DOL. She stated that if regions are named, there will be joint planning and performance measures. The State’s preliminary analysis is that there could be two regions: WOW and Milwaukee combined and Fox Valley/Green Bay combined. The State will not finalize regions until next program year.

Time for Submission – Ms. Sullivan indicated that the Plan is due March 31, 2016.

Analysis of Plan Components – Ms. Mitchell presented an outline of the required components of the Plan, highlighting areas WDA 9 would likely need to update or focus on. Discussion ensued about training options. Mr. Rodriguez suggested researching what other areas are doing for Incumbent Worker training.

Motion made (Abbott/Rodriguez) to research Incumbent Worker and pre-vocational training options to prepare for WIOA Plan. Motion carried unanimously.

Support Services, Self Sufficiency Definition, Basic Skills Definition – Ms. Sullivan explained that Support Services guidelines will need to be updated to better

accommodate the multiple-barrier participants. She also stated that the State will be defining self-sufficiency and basic skills deficient.

D. WIOA Service Provision

Outcome of discussion with WCI Board Members and Staff – Ms. Luz explained the result from the initial discussion. She reported the meeting went well and met the expectations of those involved. WCI presented their first monthly report. A written report to WCI regarding the disposition of the report is due November 30 from the WDB. Discussion ensued regarding the content of the meeting.

Adult and Dislocated Worker Contract Report – Ms. Pierce and Ms. Norsten presented the report they submitted as part of the contractual requirement.

Motion made (Rodriguez/Hanson) to accept the report as presented. Motion carried unanimously.

WIOA 1st Q Performance – Ms. Sullivan and Ms. Mitchell presented the Performance Report, highlighting areas of interest. Ms. Mitchell noted that although it appears that wage performance for 1st quarter is failing, it will actually not fail due to additional data not yet included in the State report.

Motion made (Hanson/Rodriguez) to accept the WIOA 1st Quarter Performance Report as presented. Motion carried unanimously.

E. Other Contracts

Ms. Mitchell explained how the DOC contract works, including the very limited number of eligible individuals in the area. Ms. Mitchell indicated that the WDB and WCI are working with the State to alleviate this issue. Ms. Mitchell explained the Skills WI contract would be coming to an end without spending all the money, but that performance has been met overall. Ms. Mitchell described recent activities that have occurred as part of the Skills WI grant. Ms. Mitchell explained that currently there is no Rapid Response Performance report. Ms. Sullivan requested that WCI provide a report on activities that have transpired using the funds they have received for Rapid Response.

Motion made (Rodriguez/Abbott) to accept the report on Other Contracts as presented. Motion carried unanimously.

F. EMMA/TUMMA (ADDITION TO AGENDA)

Mr. Hill stated that EMMA wants to expand to include other manufacturers to focus on workforce development issues. Discussion ensued regarding how the WDB might support a position to facilitate this process.

III. CONCLUSION

A. Unfinished Business

None

B. New Business

None

IV. ADJOURN

Motion made (Hanson/Abbott) to adjourn. Motion carried unanimously. The meeting adjourned at 2:06 p.m.

Respectfully Submitted,



Julie Mitchell, Recorder

ATTENDANCE for Planning Committee – November 16, 2015

<u>PRESENT</u>	<u>OTHERS PRESENT</u>
Jim Hill, La Crosse Area Development Corporation	Beth Sullivan, Western WDB
Janine Luz, Gundersen Health	Julie Mitchell, WDB
Dan Hanson, AFL-CIO	Teresa Pierce, WCI
Marina Abbott, Manpower	Kelly Norsten, WCI
Pat Rodriguez	

Executive Committee
Monday, November 23, 2015
Meeting Minutes – Draft Pending Committee Acceptance



Committee Chair: Jim Hill
Minute Scribe: Beth Sullivan (for Julie Mitchell)
Meeting Attendance: Page 3

I. CONSENT ITEMS

A. Call to Order

Chair Hill called the meeting to order at 2:02 pm. A quorum was present.

B. Announcements and Introductions

None

C. Additions or Deletions to the Agenda

None

II. ORDER OF BUSINESS

A. Meeting Minutes of October 26, 2015

Motion made (Eide/Berg) to accept the meeting minutes of October 26, 2015 with wording change from “360 degree evaluation” to “personnel evaluation system”. Motion carried unanimously.

B. WIOA Updates

Financials – Ms. Sullivan explained August financial statement Budget to Actual report.

Motion made (Flogstad/Eide) to approve Budget to Actual August report. Motion carried unanimously.

Budget – Ms. Sullivan presented the PY15 Budget for final approval. Motion made (Eide/Hill) to approve the PY15 Budget as presented. Motion carried unanimously.

Board Composition – Ms. Sullivan gave an update of the progress filling WDB seats.

Strategic Planning – Ms. Sullivan suggested that a strategic planning session be scheduled for December or shortly thereafter. Discussion ensued regarding dates and content of session.

Financial Procedures – Ms. Sullivan discussed current financial procedures for procurement, indicating a need to distinguish between equipment and corporate property. Motion made (Eide/Berg) to approve changes to current financial procedures to define differences between equipment and corporate property. Motion carried unanimously.

Admin Memo – Ms. Sullivan presented the memo received from DWD regarding incentives for top performing WDAs.

C. Fiscal Audit Preliminary Recommendations

Ms. Sullivan discussed preliminary results. She reported that allocated costs and vacation accrual processes need to be reviewed. She also indicated that the process for posting year-end receivables needs to be reviewed. Ms. Sullivan discussed other potential risks as indicated by the fiscal audit.

D. Committee Reports

Planning – Ms. Sullivan gave an overview of the most recent meeting.

Service Coordination – Ms. Balacek gave an overview of the most recent meeting, indicating that the committee was working on drafting goals for the role of the committee and its members.

Youth Council – Ms. Sullivan gave an overview of the most recent meeting. Ms. Berg also mentioned that WisCorps did mock interviews with the youth and that they were grateful for the interview clothing and well-prepared.

Ms. Sullivan announced that she will draft committee assignments based on preferences and Mr. Hill will approve.

E. Personnel discussion

TUMMA – Mr. Hill gave an overview of the EMMA – TUMMA conversion. He stated that EMMA will meet 11/24/15 to change their by-laws and then will meet again the following week to adopt the new by-laws. Discussion ensued regarding how the Green Bay area funds the sector facilitator position. Additional discussion on how WDA 9 could structure and fund this type of system.

Proposed Intern – Ms. Sullivan proposed getting an intern for the WDB to work on administrative and technology issues. Motion made (Flogstad/Berg) to move forward with solicitation of an intern. Motion carried unanimously.

III. CONCLUSION

A. Unfinished Business

None

B. New Business

Ms. Balacek requested a meeting to discuss an IT Grant partnership opportunity. Ms. Sullivan will follow up on this request.

IV. ADJOURN

Meeting adjourned at 3:30 pm.

Respectfully submitted,



Julie Mitchell, WDB Program Coordinator

Attendance – Executive Committee 11/23/15

Present:

Judy Berg
Jim Hill
Dan Braund
Greg Flogstad
Patti Balacek
Pete Eide

Absent

Janine Luz
Jodi Roesler

Others Present:

Beth Sullivan, WDB Manager
Teresa Pierce, Workforce Connections, Inc.