

Board Chair: James Ehram
Minute Scribe: Jessie Foss
Meeting Attendance: See Page 2

I. Call to Order by James Ehram

A. Call to Order

Mr. Ehram called the meeting to order at 10 a.m. A quorum was present as indicated by roll call.

B. Announcements and Introductions

None.

II. Approval of October 30, 2017 meeting minutes

Motion made (Kriesel/Thomas) to approve October 30 2017 meeting minutes. Motion approved unanimously.

III. Fiscal Reports

Ms. Scholl went over the board financials as of November 30, 2017. She pointed out that the WIOA Adult and Admin grants are slightly under spent. She also spoke to the WIOA Dislocated Worker grant being underspend and explained this is due to the Transition grant being spent first and only training dollars are being charged to Dislocated Worker until the Transition grant is fully expended. Ms. Scholl also pointed out the WIOA Youth grant is overspent. Ms. Mitchell explained she will be meeting with WisCorps to go over expenditures and come up with a spending plan for the remainder of the program year.

Motion made (Flesch/Thomas) to approve the fiscal report. Motion approved unanimously.

IV. WDB Executive Director's Report

A. Job Center Certification

Ms. Mitchell updated the LEOs on the Job Center certification which began during the summer of 2017. The WDB received a letter from the state stating both job center (located in La Crosse and Tomah) and are now certified through July 1, 2019.

B. Audit Report for Year End June 30, 2017

Ms. Mitchell updated the board on the audit for year end June 30, 2017. The WDB received its final audit report. Ms. Mitchell pointed out there were no findings or questionable costs and the WDB remains a low-risk auditee.

C. WDB Membership — Michelle Nowlan, Becky Grapes, Jim Hill and Marina Abbott

Ms. Grapes appeared in person for reappointment to the WDB.

Motion made (Ransom/Kriesel) to reappoint Ms. Grapes to the WDB. Motion approved unanimously.

Mr. Hill appeared in person for reappointment to the WDB.

Motion made (Kriesel/Kuhn) to reappointment Mr. Hill to the WDB. Motion approved unanimously.

Motion made (Kuhn/Flesch) to accept the WDB Executive Director's report. Motion approved unanimously.

V. WIOA Program Activities

A. WIOA Youth Update — WisCorps

Ms. Mitchell provided an update on WIOA Youth activities. Discussion centered on WisCorps, its spending and making sure it will be able to operate the program through the program year.

B. WIOA Adult and Dislocated Worker Update — Workforce Connections

Ms. Norsten provided an update on WIOA Adult and Dislocated Worker activities. She said enrollment numbers are on track for the Dislocated Worker program. Adult enrollment numbers are a little behind in part due to staffing at Workforce Connections. The organization has now hired staff.

Motion made (Ransom/Thomas) to accept the WIOA Program Activities reports. Motion approved unanimously.

VI. Unfinished Business

None.

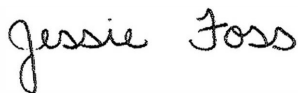
VII. New Business

None.

VIII. Adjourn

Meeting adjourned at 11:15 a.m.

Respectfully recorded,
Jessie Foss, recorder



Respectfully submitted,
James Ehram

Present

James Ehram
Pete Flesch
John Kriesel
James Kuhn
Ray Ransom
Steve Thomas

Not Present

Jon Schultz
Jim Servais

Others Present

Jessie Foss, WDB
Rebecca Grapes, WDB
James Hill, WDB
Julie Mitchell, WDB
Kelly Norsten, Workforce Connections
Jodi Scholl, JRM CPAs (via phone)