

**Board Chair: James Ehram**  
**Minute Scribe: Jessie Foss**  
**Meeting Attendance: See Page 2**

**I. Call to Order by James Ehram**

A. Call to Order

Mr. Ehram called the meeting to order at 10:01 a.m. A quorum was present as indicated by roll call.

B. Introductions and welcome to Guests

Roundtable introductions were made.

**II. WDB Board Member Nominees**

Motion made (Ransom/Servais) to appoint Mary Kessens, who appeared in person, to the WDB.

Motion carried unanimously.

**III. Approval of May 22, 2017 meeting minutes**

Motion made (Kriesel/Kuhn) to approve the May 22, 2017 meeting minutes.

Motion carried unanimously.

**IV. Fiscal Reports**

A. Admin Grant Budgets to Actuals

B. Grant Status Reports

Ms. Jessie presented the administrative grant budgets to actuals and the grant status reports. She compared actual expenses to straightline expenses. There were no questions.

Motion made (Flesch/Servais) to accept the financial reports. Motion carried unanimously.

C. Admin Grant Budgets to Actuals

Ms. Mitchell presented the PY 17 quarter one budget. She explained the budget will change due to it being constructed based on projections, not actual allocations that Ms. Mitchell now has received from the state.

**V. WDB Executive Director's Report**

A. PY 17 State Contracts

B. PY 17 Subcontract Contracts

Ms. Mitchell informed the board that the WDB has received most of its quarter one allocations from the state. The WDB received the following allocations: Q1 WIOA Dislocated Worker = \$40,848, Q1 WIOA Adult = \$37,618, PY 17 WIOA Youth = \$371,979, Transition = \$126,029, Rapid Response = \$100,250, WIOA Youth Admin = \$41,330, Transition Admin = \$14,003 and Rapid Response Admin = \$11,138. The WDB is still waiting for its WIOA Admin allocations.

Ms. Mitchell said contracts have not yet been extended to subcontractors, but quarter one contracts will be now that allocations have been received.

C. Coulee Region Business Center feasibility study grant update

Ms. Mitchell said a feasibility study grant has been submitted that would be used for a study at the Coulee Region Business Center. The feasibility study would look at the idea of adding a high-level technology center, expanding the commercial kitchen to add a packaging space and housing a transitional jobs program at the center. Ms. Mitchell believes she should know by September whether the grant is funded.

**VI. WIOA Program Activities**

A. WIOA Youth Update — WisCorps

Mr. Gaworski provided an updated on WIOA Youth activities. The program is in the middle of its summer season; summer work crews began June 16. Fourteen youth completed the first summer session and earned certifications in safe food handling and fork lift operation. The second summer session has now started and crews are working on neighborhood beautification projects and storm clean up. WisCorps is planning for three fall crews located in Monroe, Jackson and La Crosse counties and the organization is looking at having an after-school program in Buffalo County.

Motion made (Kuhn/Flesch) to accept the WIOA Youth report. Motion approved unanimously.

B. WIOA Adult and Dislocated Worker Update — Workforce Connections

Ms. Norsten provided an update on WIOA Adult and Dislocated Worker activities. She said enrollment goals were exceeded for PY 16 and more people entered into training than anticipated. She provided two success stories from the dislocated worker program involving individuals with welding backgrounds. No OJTs were secured in PY 16 but two OJTs and two transitional jobs have started in PY 17.

Motion made (Kuhn/Servais) to accept the WIOA Adult and Dislocated Worker report.

Motion approved unanimously.

**VII. Unfinished Business**

None.

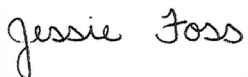
**VIII. New Business**

None.

**VIII. Adjourn**

Meeting adjourned at 10:56 a.m.

Respectfully recorded,  
Jessie Foss, recorder



Respectfully submitted,  
James Erhsam



**Present**

James Erhsam  
Pete Flesch  
James Kuhn  
John Kriesel  
Ray Ransom  
Jim Servais  
Jon Schultz

**Not Present**

Steve Thomas

**Others Present**

Julie Mitchell, WDB  
Jessie Foss, WDB  
Matt Gaworski WisCorps  
Mary Kessens, Riverfront  
Kelly Norsten, Workforce Connections  
Teresa Pierce, Workforce Connections  
Betsy Jessie (via telephone), JRM CPAs