

Board Chair: James Ehram
Minute Scribe: Jessie Foss
Meeting Attendance: See Page 2

I. Call to Order by James Ehram

A. Call to Order

Mr. Ehram called the meeting to order at 10 a.m. A quorum was present as indicated by roll call.

B. Announcements and Introductions

None.

II. Approval of July 31, 2017 meeting minutes

Motion made (Kriesel/Ransom) to approve July 31, 2017 meeting minutes. Motion approved unanimously.

III. Fiscal Reports

Ms. Jessie presented the financials. She compared actual costs to straight line costs for each grant and went over the grant status report.

Motion made (Kriesel/Schultz) to approve the fiscal report. Motion approved unanimously.

IV. WDB Executive Director's Report

A. PY 17 Budget

Ms. Mitchell presented the updated PY17 budget.

Motion made (Flesch/Servais) to approve the updated PY17 budget. Motion approved unanimously.

B. PY 17 Contracts

C. PY 17 Subcontracts

Ms. Mitchell updated the board on PY 17 contracts the WDB has received from the state and PY 17 subcontracts the WDB will be giving to Workforce Connections and WisCorps. The state contracted with the WDB in the programs and amounts: WIOA Adult = \$295,410; WIOA Dislocated Worker = \$258,486; WIOA Youth = \$371,979 and Rapid Response = \$111,389. The WDB will subcontract with Workforce Connections for the following amounts WIOA Adult = \$318,000, WIOA Dislocated Worker = \$400,000 and Rapid Response = \$60,000. The WIOA Youth subcontract with WisCorps will be for \$433,000.

Motion made (Ransom/Kuhn) to accept the PY 17 contracts and subcontracts. Motion approved unanimously.

D. WDB Recertification

Ms. Mitchell explained that the WDB is up for recertification. She is working on compiling a spreadsheet and conflict statements signed by board members. The recertification must be approved by the state by the end of December.

E. WDB Election for vacant Chair Elect position — Tammy Brown

Ms. Mitchell reported Ms. Brown was elected to the WDB Chair Elect position during the WDB's annual meeting held in October.

F. EDA Grant Update

Ms. Mitchell reported the WDB was awarded an EDA grant at the end of September. The grant will be used for a feasibility study of the Coulee Region Business Center. A RFP is currently released soliciting a firm to do the study.

Motion made (Flesch/Kriesel) to approve the EDA grant update. Motion approved unanimously.

G. PY 16 Annual Report

Ms. Mitchell presented the PY 16 annual report.

Motion made (Kuhn/Schultz) to accept the 2016-2017 annual report. Motion approved unanimously.

H. WDB Membership — Michelle Nowlan, Becky Grapes, Jim Hill, Pete Eide and Marina Abbott

Mr. Eide appeared in person to be reappointed to the WDB.

Motion made (Kuhn/Kriesel) to reappoint Mr. Eide to the WDB. Motion approved unanimously.

Motion made (Kuhn/Servais) to conditionally appoint Ms. Nowlan, Ms. Grapes, Mr. Hill and Ms. Abbott to the WDB. Each individual must appear before the LEOs within the next 6 months for official appointment. Motion approved unanimously.

V. WIOA Program Activities

A. WIOA Youth Update — WisCorps

B. WIOA Adult and Dislocated Worker Update — Workforce Connections

Ms. Mitchell reported all WIOA programs are on target. She is asking WisCorps to focus on putting youth into work experiences in demand industries; not just conservation crews.

VI. Unfinished Business

None.

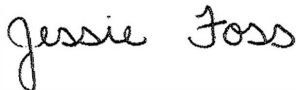
VII. New Business

None.

VIII. Adjourn

Motion made (Flesch/Kuhn) to adjourn. Meeting adjourned at 11:15 a.m.

Respectfully recorded,
Jessie Foss, recorder



Respectfully submitted,
James Ehram

Present

James Ehram
Steve Thomas
Ray Ransom
Pete Flesch
James Kuhn
John Kriesel
Jon Schultz
Jim Servais

Not Present

Others Present

Jessie Foss, WDB
Julie Mitchell, WDB
Teresa Pierce, Workforce Connections
Betsy Jessie, JRM CPAs