

- LA CROSSE COUNTY, WISCONSIN

ADMINISTRATIVE CENTER · 400 4TH STREET NORTH

LA CROSSE, WISCONSIN 54601-3200 Telephone (608) 785-9563 FAX (608) 789-4821



MEETING NOTICE

Local Elected Officials of Western Wisconsin

Steve Thomas, Juneau County Board Representative

Ray Ransom, Jackson County Board Chair

James Ehram, CLEO/La Crosse County Board Representative

Pete Flesch, Crawford County Board Representative

James Kuhn, Monroe County Board Representative

John Kriesel, Buffalo County Board Representative

Jon Schultz, Trempealeau County Board Representative

Jim Servais, Vernon County Board Representative

DATE: Monday
May 22, 2017

TIME: 10:00 am – 12:00 p.m.

PLACE: Workforce Development Center
2615 East Avenue South
La Crosse, Wisconsin

**PLEASE NOTE START TIME
AND MEETING LOCATION**
Lunch will be provided

IMPORTANT MEETING INFORMATION

Please **RSVP** your attendance by contacting **Jessie Foss**

fossi@westernwdb.org

Teleconference participation is available upon request by Thursday, May 18, 2017
If you are unable to attend, please send a representative with your letter of approval.

Thank you.

AGENDA ITEM	Page(s)	Action
1. Call to Order by Chairman James Ehram a. Call to Order b. Introductions and Welcome to Guests – New LEO reps <ul style="list-style-type: none"> • Jon Schultz, Trempealeau County • Steve Thomas, Juneau County c. Roll Call d. Comments from the Chair		
2. Approval of January 30, 2017 Meeting Minutes	Emailed separately	X
3. WDB Board Member Nominees/Re-appointment <ul style="list-style-type: none"> • Ed Johnson, NACAL (new) • Michelle Nowlan, MarketSharp (new) • Mary Kessens, Riverfront (new – not appearing in person) 		
4. WIOA Fiscal Reports		
a. Budgets to Actual – ADM Grant	p. 5	X
b. Grant Status Reports	p. 6	X
5. Fiscal Agent Selection and Contract	Emailed Separately	X
6. WDB Manager’s Report		
a. RFP Update		
b. Manager Succession update		
c. Job Center Certification		
7. WIOA Program Activities		
a. Update on Youth - WisCorps	p. 16	X
b. Update on Adult and Dislocated Worker– Workforce Connections, Inc.	p. 17	X
8. Unfinished Business		
9. New Business		
10. Next Meeting – TBD		
11. Adjourn		
cc: Western Wisconsin WDB Betsy Jessie, JRM & Associates, LLC Tara Johnson, La Crosse County Board Chair Alan Peterson, Juneau County Board Chair	Media Stephanie Elmer, Wisconsin Department of Workforce Development	



NOMINATION FORM

APPLICANT NAME: Edsel (Ed) Johnson

HOME ADDRESS: N767 Riviera Avenue Merrillan WI 54754
Street City State Zip

COUNTY REPRESENTED: Jackson

BUSINESS / ORGANIZATION NAME: Necal Corporation – www.necal.com

POSITION HELD / TITLE: President

PHONE #: 608-269-3000 **EMAIL:** ejohnson@necal.com **FAX:** _____

ADDRESS: 1326 South Water Street, P.O.Box 426 Sparta WI 54656
Street / Mailing Address City State Zip

Please indicate the categories you represent: **CHECK ALL THAT APPLY**

PRIVATE SECTOR

- Agriculture/Forest/Fish
- Mining
- Construction
- Health Care
- Transportation/Public Utilities
- Wholesale / Retail Trade
- Finance / Insurance / Real Estate
- Manufacturing
- Other: _____
(specify)

ONE-STOP PARTNERS

- Job Service (Wagner-Peyser)
- Vocational Rehabilitation
- Veterans (E&T, Outreach)
- Adult Educ. & Family Literacy
- Post-Secondary Education
- Unemployment Insurance
- Other: _____
(specify)

OTHER CATEGORIES

- Apprenticeship
- Economic Development
- Local Education (K-12)
- Labor Organizations
- Community Based Org:
- Other: _____
(specify)

Please describe why you wish to serve on the Western Wisconsin Workforce Development Board, Inc. (e.g. work experience, educational background, community partnerships, special qualifications, etc.) *Attach an additional page if necessary.*

To promote and improve workforce development in our geographical region. Refer additionally to the attached biography.

For Affirmative Action purposes, please provide the following voluntary information:

- Female
- Male
- Minority
- Non-Minority

SUBMIT: Sullivanb@westernwdb.org



Chief Local Elected Official
 Western Wisconsin Workforce Development Board, Inc.
 2615 East Avenue South, Suite 101
 La Crosse, WI 54601



BOARD MEMBER APPLICATION FORM

APPLICANT NAME: Michelle Nowlan
HOME ADDRESS: 1019 Deerfield St, Holmen WI 54636
Street City State Zip

COUNTY REPRESENTED: La Crosse

BUSINESS / ORGANIZATION NAME: MarketSharp

POSITION HELD / TITLE: Director of operations / Partner

PHONE #: 608-779-5165 EMAIL: Michelle@marketsharp.com FAX: 608-~~779~~-1558
416

ADDRESS: 505 King St., Ste. 124, La Crosse WI 54601
Street / Mailing Address City State Zip

Please indicate the categories you represent: **CHECK ALL THAT APPLY**

PRIVATE SECTOR

- Agriculture/Forest/Fish
- Mining
- Construction
- Health Care
- Transportation/Public Utilities
- Wholesale / Retail Trade
- Finance / Insurance / Real Estate
- Manufacturing

Other: IT, Software
(specify)

ONE-STOP PARTNERS

- Job Service (Wagner-Peyser)
- Vocational Rehabilitation
- Veterans (E&T, Outreach)
- Adult Educ. & Family Literacy
- Post-Secondary Education
- Unemployment Insurance
- Other: _____

(specify)

OTHER CATEGORIES

- Apprenticeship
- Economic Development
- Local Education (K-12)
- Labor Organizations
- Community Based Org:

Other: _____
(specify)

Please describe why you wish to serve on the Western Wisconsin Workforce Development Board, Inc. (e.g. work experience, educational background, community partnerships, special qualifications, etc.) *Attach an additional page if necessary.*

See attached.

For Affirmative Action purposes, please provide the following voluntary information:

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- Male
- Minority
- Non-Minority

SUBMIT: Sullivanb@westernwdb.org

Chief Local Elected Official
Western Wisconsin Workforce Development Board, Inc.
2615 East Avenue South, Suite 101
La Crosse, WI 54601

Michelle M. Nowlan

Director of Operations/Partner
MarketSharp

I believe my 25-year career managing and hiring the candidates for a small software business offers a different perspective when it comes to ongoing IT employment needs. Lately we've been faced with a multitude of challenges like being competitive with wages and benefits, including the ability to retain staff, especially when contending with the larger firms. My goal is to offer another layer of experience and voice the opinion and needs of smaller, yet thriving, technology companies.

NOMINATION FORM

APPLICANT NAME: Mary Kessens

HOME ADDRESS: 3031 Lakota Place, La Crosse, WI 54601

Street	City	State	Zip
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COUNTY REPRESENTED: La Crosse

BUSINESS / ORGANIZATION NAME: Riverfront

POSITION HELD / TITLE: President/CEO

PHONE #: 608-785-3567 **EMAIL:** Mary.kessens@riverfrontinc.org **FAX:** 608-784-5345

ADDRESS: 3000 South Ave., La Crosse, WI 54601

Street / Mailing Address	City	State	Zip
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Please indicate the categories you represent: **CHECK ALL THAT APPLY**

PRIVATE SECTOR

- Agriculture/Forest/Fish
- Mining
- Construction
- Health Care
- Transportation/Public Utilities
- Wholesale / Retail Trade
- Finance / Insurance / Real Estate
- Manufacturing
- Other: Human Services
(specify)

ONE-STOP PARTNERS

- Job Service (Wagner-Peyser)
- Vocational Rehabilitation
- Veterans (E&T, Outreach)
- Adult Educ. & Family Literacy
- Post-Secondary Education
- Unemployment Insurance
- Other: Human services
(specify)

OTHER CATEGORIES


- Apprenticeship
- Economic Development
- Local Education (K-12)
- Labor Organizations
- Community Based Org:
- Other: _____
(specify)


Please describe why you wish to serve on the Western Wisconsin Workforce Development Board, Inc. (e.g. work experience, educational background, community partnerships, special qualifications, etc.) *Attach an additional page if necessary.*

The organization I work for places and supports diverse people with disabilities in employment throughout the SW region of Wisconsin. WI workforce policies impact the success of people with disabilities in their jobs. As an employer of over 400 people, I am also interested in supporting workforce policies that help attract and retain employees in our region and Wisconsin.

For Affirmative Action purposes, please provide the following voluntary information:

- Female Minority
- Male Non-Minority

SUBMIT:  Sullivanb@westernwdb.org

 Chief Local Elected Official
Western Wisconsin Workforce Development Board, Inc.
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La Crosse, WI 54601

WIOA Admin Budget to Actuals (16-17)
Through 3/31/2017

WIOA

	Budget Proposed	Actual Expensed Through 3/31/2017	Budget Remaining (Overspent)	% Expended SL 75%
REVENUE				
Planned Carryover PY 15 - 16	28,580			
Additional Carryover from PY 15 - 16	42,549	-		
Projected Allocations	124,074	107,692		
Less Est Carryover-6/30/17	(26,040)	-		
TOTAL REVENUE	169,163	107,692	-	64%
EXPENSES - OPERATIONAL				
Staff Wages	78,904	42,719	36,185	54%
Staff Fringe	23,256	13,196	10,060	57%
Staff Travel	5,430	2,243	3,188	41%
Staff Development	1,992	849	1,143	43%
Supplies	2,419	1,253	1,166	52%
Rent	11,097	9,857	1,240	89%
Telephone	2,188	1,755	433	80%
Postage, Printing and Photocopying	1,354	1,784	(430)	132%
IT Access/Tech Support/Software	1,210	502	708	41%
Licenses, Membership and Fees	13,458	15,804	(2,346)	117%
Insurances	2,755	875	2,080	25%
LEO, Board Expenses, meeting expenses	6,350	4,152	2,198	65%
Subtotal	150,413	94,788	55,625	63%
Fiscal Agent Expenses	18,750	12,904	5,846	69%
Current Fiscal Year Expenditures	169,163	107,692	61,471	64%
Prior Year Expenditures	-	-		
TOTAL EXPENSES - OPERATIONAL	169,163	107,692	61,471	

Excess revenue to be budgeted

-

Funds used to temporarily cover program costs for grants
that were not yet released to the agency

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Western Wisconsin Workforce Development Board

GRANT STATUS REPORT
As of March 31, 2017

	WIOA Administration	WIOA Administration	WIOA Adult	WIOA Adult	WIOA Dislocated Wkr	WIOA Dislocated Wkr
Grant period	7/1/15-6/30/17	7/1/16-6/30/18	7/1/15-6/30/17	7/1/16-6/30/18	7/1/15-6/30/17	7/1/16-6/30/18
Grant available	\$ 142,900	\$ 124,074	\$ 424,966	\$ 353,097	\$ 327,097	\$ 325,543
<i>Prior year expenditures</i>	\$ 71,771	\$ -	\$ 247,236	\$ -	\$ 176,875	\$ -
<i>Current YTD expenditures</i>	\$ 71,129	\$ 36,563	\$ 177,730	\$ 81,204	\$ 150,222	\$ 14,901
Total expenditures	\$ 142,900	\$ 36,563	\$ 424,966	\$ 81,204	\$ 327,097	\$ 14,901
Grant balance	\$ -	\$ 87,511	\$ -	\$ 271,893	\$ -	\$ 310,642
Percent Spent	100.00%	29.47%	100.00%	23.00%	100.00%	4.58%

	WIOA Youth	WIOA Youth	DOC WTW	Special Response	Transition	Apprentice
Grant period	7/1/15-6/30/17	7/1/16-6/30/18	7/1/16-6/30/17	7/1/16-6/30/17	7/1/16-6/30/17	7/1/16-6/30/17
Grant available	\$ 534,044	\$ 438,028	\$ 58,000	\$ 40,554	\$ 95,647	\$ 50,453
<i>Prior year expenditures</i>	\$ 299,001	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Current YTD expenditures</i>	\$ 235,043	\$ 73,444	\$ 40,493	\$ 33,074	\$ 58,846	\$ 11,092
Total expenditures	\$ 534,044	\$ 73,444	\$ 40,493	\$ 33,074	\$ 58,846	\$ 11,092
Grant balance	\$ -	\$ 364,584	\$ 17,507	\$ 7,480	\$ 36,801	\$ 39,361
Percent Spent	100.00%	16.77%	69.81%	81.55%	61.52%	21.98%

Special Response Grant - This grant covers dislocated workers from the following employers: Eagle Systems and Services, Everbrite, LB&B Associates, ATK, Chartwells, and Foremost Farms.

Dept of Corrections Window to Work (DOC WTW) - This program is to help offenders get back on their feet by helping with employment and surrounding support services.

Rapid Response Transition Grant - This grant is intended to fund Title 1 Adult and Dislocated Worker program services as well as costs incurred in WIOA transition and implementation activities. These activities include WIOA training, new procurements or revised contracts, hiring of additional staff, strategic planning and renegotiation of One-Stop MOU's.

Wisconsin Apprenticeship Growth and Enhancement Strategies (WAGES) Grant - This grant is intended to fund activities that will lead to additional Registered Apprenticeship opportunities in 3 key sectors - Advanced Manufacturing, Health Care and Information Technology.