

Committee Chair: Patti Balacek
Minute Scribe: Jessie Foss
Meeting Attendance: See Page 2

I. CONSENT ITEMS

A. Call to Order

Ms. Balacek called the meeting to order at 11:02 a.m. A quorum was present as indicated by roll call.

B. Announcements and Introductions

Roundtable introductions were made.

No announcements.

II. ORDER OF BUSINESS

A. Meeting Minutes — May 25, 2017

Motion made (Grapes/Abbott) to approve the May 25, 2017 meeting minutes. Motion carried unanimously.

B. Program and Contract Performance

1. WIOA

Mr. Gaworski presented the WIOA Youth report. He said WisCorps kicked off its summer season on June 13. Thirteen youth received certifications during the first summer session. Summer second sessions began July 24 and will finish on August 11. WisCorps is now beginning its fall recruitment. WisCorps has also partnered with the Hunger Task Force to have an on-site food pantry for WisCorps participants. Mr. Gaworski reported that WisCorps served 67 in-school youth and 71 out-of-school youth during program year 16.

Ms. Norsten presented the WIOA Adult and Dislocated Worker report for Workforce Connections. She said enrollment goals were met for PY 16 and due to several major dislocations, were well exceeded for Dislocated Workers. Due to tighter budgets, Ms. Norsten explained Workforce Connections has been shifting its program design and has been training staff as universal case workers as opposed to program-specific case workers. So far customers are happy and it has been an efficient and effective change.

2. DOC Windows to Work

Ms. Mitchell presented the DOC Windows to Work report. She explained PY 16 was different from previous program years in that DOC allowed for individuals to be served rather than in cohorts. That allowed Workforce Connections to serve 14 individuals during PY 16. Discussion was held by the committee concerning program design, outcomes and who is best served through Windows to Work.

Motion made (Berg/Abbott) to approve the WIOA and DOC Windows to Work reports.

Motion carried unanimously.

3. PY 17 Performance Targets

Ms. Mitchell spoke on PY 17 performance targets. Ms. Mitchell renegotiated with the state some of the performance targets for the youth contract. Exact targets were presented in handout.

4. PY 15 Monitoring Report

Ms. Balacek reported that the WDB received its PY 15 monitoring report. The report will be fully gone through at a later date and some parts of the report will go to other committees to address. Ms. Balacek reported that Ms. Mitchell will be working on updating some policies as a part of the monitoring report.

C. New Operations Policies

Ms. Mitchell presented changes to the Policy on Participant Updates. The biggest change was that IEPs now must be updated with case managers every six months as opposed to every three months.

Motion made (Kessens/Powell) to accept changes as indicated. Motion carried unanimously.

III. CONCLUSION

A. Old Business

None.

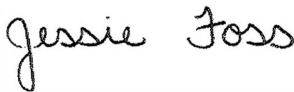
B. New Business

None.

IV. ADJOURN

Meeting adjourned at 11:49 p.m.

Respectfully recorded,
Jessie Foss, recorder



Respectfully submitted,
Patti Balacek



Present

Marina Abbot
Patti Balacek
Judy Berg
Rebecca Grapes
Mary Kessens
Kathleen Olson
Ellen Parker
Roxanna Powell
Jessica Subach

Not Present

Michelle Nowlan
Vicki Proudlock

Others Present

Jessie Foss, WDB
Matt Gaworski, WisCorps
Julie Mitchell, WDB
Kelly Norsten, Workforce Connections